

Minutes of the Carholme Community Forum

re The Robert Parker Park held on Monday at St Faith's Infant and Nursery School on 23rd
February at 5.30 pm

Apologies

Alison Griffiths, Lynn Ritson

- The purpose of the meeting was to formally agree a proposal to transfer oversight of The Robert Parker Park to the Carholme Community Forum from the FOWEPs group.
- Sandra Lewis explained that the £2,000 in the FOWEPs account would be ringfenced by the Forum to pay for health and safety checks and anything else needed to support the park.
- There was discussion about practicalities such as the gardening work.
- Currently, the landscaping company that did work for St Faith's would trim back the bushes around the park but anything above that would have to be paid for.
- Rob Lewis had suggested contacting Kaya and arranging a bank transfer.
- Sandra said she would like to see the copy of the guarantee and any other documentation for the park – e.g. the County Council paid for its installation.
- Public liability would be the responsibility of the County Council
- There would soon be a need for another health and safety inspection (ROSPA) – we would need the date when that is due.
- Sarah Ogden said that Lincolnshire County Council would look at a review of any immediate action.
- There was discussion of volunteers and the need to maintain a list of volunteers so that the park could stay open. Access to the Facebook account would be needed.
- There was an acknowledgement and thanks for the work of FOWEPs.

Overview of responsibilities

- Inspection – Forum responsibility
- If there was a problem with an inspection – there would be a requirement to report this to the County Council.
- Children's Centre staff would continue to open the gate nearest to them; St Faith's would open and close the main gate to Blenheim Road in the evenings.

Key actions:

- Receipt of all documentation including park equipment guarantee
- The date of the next ROSPA check was needed
- Facebook account password

Approval of the minutes and matters arising

Carholme Community Forum – Monday 23rd February 2026 at St Faith's Infant and Nursery School

Present:

Sandra Lewis	WERA
Rob Lewis	WERA
Jon Davies	LLRA
Lucinda Preston	City Councillor/Secretary
Amanda Konrath	St Faith's Infant and Nursery School
Sarah Ogden	Lincolnshire County Council