Minutes of LLRA 2026 AGM and Community Meeting - Tuesday 6 October 2026

AGM Minutes

1. Welcome and Introduction by Chair

The Chair, Gary Stimson, welcomed everyone and thanked St. George's hospital for the use of their facilities.	Action

2. Review of 2025-26

The chair mentioned a few highlights of 2025-26, including: • Progress on the 2025-2040 Long Leys Neighbourhood Plan • That the action points from the last Community Meeting were complete.	

3. Acceptance of 2025 minutes

The minutes of the 2025 AGM were accepted.	

4. Report on 2025/26 accounts

See Appendix A for accounts.	

5. Resolution on Changes to 2024 Constitution

Resolution was passed with an amendment to the last sentence of section f) which now reads "*A minimum voter turnout threshold of 15 members shall apply*" rather than the previous "*No minimum voter turnout threshold shall apply*". See Appendix B for final accepted additions to Constitution.	

6. Management Committee Elections

Two committee members stood down by rotation: Ben Hill and Jackie Ward and they were re-elected unopposed. There is still the opportunity for other residents to be co-opted onto the committee during the year, with up to two slots available. Simply complete a nomination form. (See https://long-leys.org/llra-management-committee-elections/) The Committee now consists of seven residents: Gary Stimson (Chair), Keith Newsome (Vice Chair), Jon Davies (Secretary), Jackie Ward (Treasurer), Ben Hill (Constitutional Compliance and Governance), Elizabeth Wilson, Natalie Evans. Management Committee roles are assigned at the first Committee Meeting after the AGM (currently 10 November). The AGM closed at 6:55pm. 34 Members were in attendance (including 3 ex officio Associate Member). The meeting was quorate.	

2026 Community Meeting

1. Long Leys Neighbourhood Plan 2025-2040

Neighbourhood Forum Status: LLRA is currently renewing its official designation as a Neighbourhood Forum with City of Lincoln Council planning department. This status is expected to be confirmed in early November 2026. **Upcoming Community Consultation:** A new consultation on the revised 15-year Neighbourhood Plan will launch in mid-November 2026. It will detail updates made in response to extensive feedback from the City of Lincoln Council, as well as recent changes to the 2026 National Planning Policy Framework. **The Albion Works & Local Plan Alignment:** The key revision involves the Community Masterplan for the Albion Works, which currently conflicts with the Central Lincolnshire Local Plan (CLLP). Because a review of the CLLP is about to begin, the Long Leys Plan will officially request an amendment to the policy governing "Important Established Employment Areas". This request reflects the estate's gradual decline and the demolition of over half of the Albion Works' ground floor area (the former Curtis Bakery). **Albion Works Development Status:** There is currently no active planning application for the former Curtis Bakery site. The owners, Albion Works Ltd, are actively seeking commercial partners to develop the site, which will be subject to the standard planning process.	

2. Albion Crescent / Whittons Park Footpath

Footpath Creation Order: A formal Creation Order has legally established the new footpath (linking Albion Crescent to Whittons Park). The route is currently closed while Lincolnshire County Council (LCC) upgrades the surface to gravel, which will significantly improve durability and usability during winter weather. **Project Timeline & Dependencies:** The footpath surfacing works are scheduled for completion within the next month. However, public access remains strictly dependent on the completion of the ongoing Yarborough Road embankment stabilisation project and the removal of the associated construction compound located in Whittons Park. Cllr Murray advised that the Yarborough Road works are progressing well and are expected to conclude in the coming weeks. The existing footpath running immediately alongside Whittons Park will be upgraded within this same timeframe. **Park Reinstatement:** Following the completion of the Yarborough Road engineering works, Whittons Park will be fully restored to its original state. This process will include removing the temporary tarmac site area, converting it back to grass, and replacing or reinstating affected hedges and trees.	

Resident Concerns: A resident raised concerns regarding pavement damage on Long Leys Road adjacent to Whittons Park, noting it was caused by heavy construction lorries parking on the footway. This location requires remedial repairs. **Action Item:** LLRA to report the Long Leys Road pavement damage to LCC Highways for assessment and repair.	**LLRA**

3. Update from City and County Councillors

City Councillor Lesley Allinson:

- Gave an update on the bus service previously operated by Black Cat Travel, which ceased suddenly. Whilst the main service will not continue it is hoped that PC Coaches will start operating the school bus service element from sometime in October.

City and County Councillor Neil Murray:

- Advised that he had nominated LLRA for a £750 grant to help with completion of the Neighbourhood Plan.

City Councillor Lucinda Preston:

- Highlighted that she was exploring how the risk of fire on city council land could be reduced. With hotter and much dryer summers anticipated this was a long term project. In the short term the city council had a ban on BBQs on West Common and Cllr Preston was also looking at the area behind Albion Crescent and St Georges.
    - A resident raised concerns over the risk of fire on allotments with reckless bonfires started by some allotment holders.
        - Cllr Preston said she would highlight to allotment officer
    - Same resident expressed concerns over the fire risk of the hospital allowing wildflowers and grass to grow longer on Long Leys Road over the summer.
    - A resident expressed concern over fire risk on the private land behind Albion Close.
- Mentioned the new play equipment added in Whittons Park by supplier, who accepted that the zip wire could not be brought into operation.
- Requested emails to her on any areas where slippery pavements caused by leaf falls in autumn were a specific concern.
- A resident raised concerns over duckweed coverage on the Ornamental Pond on West Common. This will be raised at Commons Advisory Panel.
- Also mentioned that ward surgeries were held at Cloverleaf at 11.30am on the third Saturday of each month.

4. Open Forum

A resident highlighted concerns over 3 men who were found early morning in a neighbour's back garden. They were advised by Councillors to report the incident to the police.

The meeting closed at 7:35 pm.

Appendix A: Finance Update

LLRA - (Long Leys Residents Association) – AGM 6th October 2026
Financial Report 1st April 2025 - 31st March 2026

Cash Flow **Opening balance @ 1/04/2025**	**£101.50**
Income **£225.00** Hire of Albion Land by Lincoln City Council for May 26 Voting Cabin **Transfers from Ring Fenced to cash flow**, being: **£500.00** General costs as per AGM September 2025 (see below) **£172.67** Purchase of handheld speed gun as per approval 13/01/26 minutes **Total Income plus Transfers**	**£897.67**
Expenditure **£355.39** Printing costs including News Letters, Footpath Voting Forms and Neighbourhood plan costs **£293.14** Zurich 3rd Party, Indemnity and Vandalism Insurance. **£172.67** Purchase of handheld speed gun **£79.45** 2025 AGM costs, general admin and Noticeboard Key. **£27.80** Bank charges 12 months @ £5.00 Apr-Aug, plus 40p per transaction **Total Expenditure**	**£928.45**
Closing Balance @ 31/03/2026	**£70.72**

Cash Flow is the money LLRA has available for day to day spending as detailed above. LLRA has no regular income but occasionally receive money From City of Lincoln Council for the hire of the Albion land.
The main annual expense is:
Printing of Newsletters which are delivered by committee volunteers to every house and business within the Long Leys Neighbourhood area.
Zurich 3rd Party, Indemnity and Vandalism Insurance, which covers events like community litter picks. Speed watch sessions and damage to the SID (Speed indicator device**)** etc.
Closing Balance £70.72

Ring Fenced is the amount of money remaining from funds raised when faced with changes to the Veolia site. The committee ask that £500 is transferred every year to cover the day to day expenditure.
£500.00 was transferred as per approval at the 2024-25 AGM
£172.67 was transferred for purchase of handheld speed gun as per Committee Minutes 25/03/26
Opening Balance £6318.45
Less Transfers £ 672.67
Closing Balance £5645.78
Total funds held @ 31/03/2026 £5716.50

LLRA Estimated Expenditure from Cash Flow 2026-27
£300.00 Zurich 3rd Party, Indemnity and Vandalism Insurance.
£200.00 AGM, costs, printing and admin costs
£5.00 Bank charges to 31/03/2026,
Total £505.00 being the estimated funds required for the coming years spend
LLRA currently have £70 in Cash Flow. £500 will be required from Ring Fenced money to be used for 2026-27 expenditure.

LLRA 2025-26 Financial Report AGM Oct 2026

INCOME
LLRA has no regular income but occasionally receives money from The City of Lincoln Council. For hire of the Albion Land (held in trust by LLRA) for the voting cabin. There may be income from this in May 2027 and 2028.

EXPENDITURE
The Main Annual Expenses are:
Printing of Newsletters which are delivered by committee volunteers to every house and business within the Long Leys Neighbourhood area.
Zurich 3rd Party, Indemnity and Vandalism Insurance, which covers events like community litter picks. Speed watch sessions and damage to the SID (Speed indicator device**)** etc.

Handheld Speed Gun - The Committee granted approval for the purchase of a handheld speed gun (see 13/01/26 minutes) at a cost of £172.67. The Committee intend to request reimbursement of the £172.67 from Sec 106 Grant.

The handheld gun allows us to monitor speeds in both directions, inbound and outbound.

Residents are asked to think about volunteering to assist with Speedwatch sessions, Long Leys Road has a problem with vehicles travelling sometimes in excess of 70mph, especially in the vicinity of the cemetery, under the flyover and St Georges junctions. If you have just over an hour spare, at any time (we can work around you) and would like to volunteer, please contact Jackie.ward@long-leys.org

Neighbourhood Plan – The Neighbourhood Plan is progressing slowly but surely. Unfortunately the grant ceased at 31/03/25. The LLRA have continued to progress the plan and look for alternative funding and grants. If no further funding is found a request for the reimbursement of the remaining Consultant fees approx. £2160.00 plus VAT may be required from Sec106 Grant.

Monthly £5 Bank Charges ceased in August 2025, 40p per transaction charge remains unchanged.

Grants 2025-26

Section 106 Money
Original end date 27th January 2025 – 10 year extension applied for.
Unconfirmed current balance £56,958.60
Future Possible Spend:
Contribution to the imminent new footpath from the Albion's to Whitton's Park
Request reimbursement of handheld speed gun and Neighbourhood Plan completion costs

The grant is held and administered by Lincolnshire County Council. This was money set aside for the benefit of the Long Leys community when the SEC building was sold and Cloverleaf was built.

No further Grants have been received during the 2025-26

Appendix B

Accepted Resolution on Updating the LLRA Constitution (2024)

e. Committee Powers: The LLRA Management Committee is empowered to manage and allocate all funds under its control to benefit the community. In accordance with LLRA decision-making procedures, any proposed action or expenditure may proceed after receiving approval from a simple majority of the Committee.

f. Community Consultation: Where an activity or expenditure is of significant scope or financial value, the Committee may, at its discretion and where practical, seek community approval via a majority vote (such as an AGM resolution). Where a community vote is held, the outcome will be determined by a simple majority of individual votes cast. A minimum voter turnout threshold of 15 members shall apply. ~~No minimum voter turnout threshold shall apply~~.

g. Autonomy of the Committee: A community vote is not a mandatory prerequisite for expenditure. The Committee retains the authority to approve spending independently to protect the Association's interests, including—but not limited to—maintaining commercial confidentiality during vendor negotiations.

h. Advisory Feedback and Consultations: The Committee may periodically seek ideas, guidance, or feedback from the community regarding specific issues or preferences. Any such exercise constitutes advisory feedback only and does not constitute a formal community vote. The Committee will utilize this information at its discretion to guide and define future proposals.