

# Minutes of LLRA Management Committee Meeting

## Tues 9 June 2020 6:00pm

**Purpose:** Review of current issues affecting Long Leys residents

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**Present:** Gary Stimson, Jackie Ward, Jon Davies, Tony Wass, Glenn Smith, Emma Olivier-Townrow, Jim Hanrahan, Keith Newsome

**Apologies:** Megan Cox

**Kindly hosted by:** Online Meeting via Zoom

### 1. Introduction by Chair

Gary welcomed the committee to the meeting.	Action
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### 2. Minutes of Previous Meeting

Minutes of 12 March were accepted as a true record of the meeting.	
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### 3. Discussion on Impact of May 2020 AGM Cancellation

<p>Under the LLRA Constitution (2019) an AGM should be held no more than 15 months after the previous one (21 May 2019), meaning it would have to be held by 21 August 2020, with 21 days' notice provided to residents.</p> <p>After discussion, the committee decided to defer the LLRA AGM for a year until May 2021 as an exceptional event and co-opt the committee members who should stand down by rotation in 2020 for another year should they wish to continue (Jon Davies and Keith Newsome) along with current co-opted committee member Glenn Smith.</p> <p>Note: It may be wise, at the next LLRA AGM, to amend the current Constitution to explicitly permit this action in the future.</p> <p>Jon, Keith and Glenn confirmed they were happy to continue on the management committee as co-opted members.</p> <p>Other committee members confirmed that they were happy to play an active role in LLRA.</p>	
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#### 4. 2019/2020 and 2020/21 Finances

Jackie presented a summary of finances for 2019/20 together with a brief year end report. It was agreed that Jackie will again ask Sab Rickaby to inspect these accounts. See Appendix A.	<b>Jackie</b>
There were two outstanding cheques. Keith committed to finding the outstanding cheque from Carols on the Green and cash it.	<b>Keith</b>
In the absence of an AGM, it is problematic to ask the community to support the release of existing reserves of £500 to fund 2020/2021 expenditure. Jon suggested that he approach County Councillor, Robert Parker, to see if any of the £3,000 funds allocated to COVID-19 community support in Carholme could be accessed. Depending on the outcome of this, the committee may need to explore other options for finance. (Jim suggested mentioning LLRA's organisation of the Resilient Community Volunteers).	<b>Jon</b>
<u>10 June Update:</u> Councillor Parker confirmed that all funds had already been allocated to support the Carholme Community. LLRA will have to identify other means of finance.	

#### 5. Carholme Community Forum (CCF) update

Minutes of these meetings can be seen at <a href="http://long-leys.org/carholme-community-forum/">http://long-leys.org/carholme-community-forum/</a> Last Meeting: Thursday 5 March 2020 attended by Gary/Jon Next meeting: Friday 12 June 2020	
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#### 6. Commons Advisory Panel (CAP) Update

CAP information can be seen at <a href="https://democratic.lincoln.gov.uk/ieListMeetings.aspx?Committeeld=141">https://democratic.lincoln.gov.uk/ieListMeetings.aspx?Committeeld=141</a> Last meeting: 3 February 2020 attended by Jon & Emma Next meeting: 16 July 2020	
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#### 7. Planning Applications

A planning application has been received to demolish Lincolnshire Rewinds and convert the area into four flats and three terraced homes.	
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## 8. SID Update

<p>Jon has yet to write to Elan City to highlight the failure of the lug but is not optimistic of getting a positive outcome. However, SID is now behaving inconsistently, randomly switching on / off for around 12 hours each day rather than displaying 24-7. Jackie to bring the unit home to review the SID settings to see if they have been corrupted in some way. If the problem continues then it would need to be returned to Elan City for maintenance.</p> <p>Glenn requested further help on transferring the data from his mobile to a pc. Jon to see if this can be done via zoom conversation.</p>	<p><b>Jackie</b></p> <p><b>Jon / Glenn</b></p>
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## 9. Footpaths / Cycleways

<p><b>Whittons Park Route:</b> Waiting for RoW team to complete their investigation on the application. Progress on developing a proposal for LLRA to lease Newt Hollow land from Lincolnshire Wildlife Trust is on hold pending the Whitton Park playpark project progress, and the Right of Way being granted.</p> <p><b>Lincoln Transport Strategy</b> Still awaiting any meaningful detail on the Lincoln Transport Strategy being available. Consideration will be given to whether cross party political support can be obtained for the three routes proposed in the Neighbourhood Plan, as more money seems to be being made available by central govt to encourage pedestrian/cycle activity.</p>	<p><b>Jon</b></p>
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## 10. Whittons Park Playpark Upgrade

<p>An update on this has been requested from Steve Lockwood at the City Council.</p>	
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## 11. Neighbourhood Plan Action Group (NPAG) Progress Report

<p>All activities within this project can be seen at <a href="http://long-leys.org/neighbourhood-plan/">http://long-leys.org/neighbourhood-plan/</a> Progress on the plan has been suspended until the Central Lincolnshire Local Plan (CLLP) housing allocation detail is finalised. A request has been made to get a revised timescale for this information being available.</p>	
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## 12. Traffic Commissioner Complaint

The Traffic Commissioner has confirmed that the information provided by residents concerning the Veolia vehicle operating licence is being reviewed. No timescale for this was provided.	
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## 13. AOB

<p>Jon has highlighted issues around dog fouling at the Cemetery, along with an unofficial gate into the area from Elton Close to Steve Lockwood at the city council.</p> <p>Jackie will recontact the city council in August to discuss daffodil planting. In the meantime Caroline Steel will be approached for advice (Jon to provide email). Methods of funding will also be considered.</p> <p>Emma raised the issue of whether any volunteers would be able to help clear bottles thrown in the Victorian Pond.</p> <p>The meeting closed at 7pm.</p>	<p><b>Jackie</b></p> <p><b>Emma</b></p>
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## 14. Management Meeting Dates

<p>With the future impact of COVID-19 unknown, it was suggested that for the next few months a 1-hour meeting would be held by video conference on a Tuesday at 6pm.</p> <p>Next meeting: <b>6-7pm Tuesday 7 July– Online meeting.</b></p> <p>Proposed following meeting: <b>6-7pm Tuesday 4 August - Online</b></p> <p>Possible future meeting dates</p> <ul style="list-style-type: none"><li>• AGM, May 2021. Date TBA. 7-8:30pm.</li></ul> <p>For all minutes see <a href="http://long-leys.org/management-committee-minutes/">http://long-leys.org/management-committee-minutes/</a></p>	
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## Appendix A 2019/20 Finances and report

Summary 2019-20		
DETAIL	BALANCES	NOTES
Cash Flow	142.95	
Ringfenced	11,168.45	
Neighbourhood Planning Grant	-	Basic Grant Consult Fees & Other Exps for NP Status - Surplus Bal repaid 31/03/20
<b>Total Funds @Bank</b>	<b>11,311.40</b>	

**Balance of Cash flow is £142.95**

### **Projected annual Exp. 2020/21**

3<sup>rd</sup> Party, Theft and Vandalism Insurance Approx. Est £170.00 (2019/20 has been extended by 3 months free of charge)

Proposed purchase/ planting of daffodils £100? (Approx. Cost 60 bulbs = £15) We could ask for donations?

The annual cost of AGM will not be incurred

Request £500 cash flow to be released

### **Neighbourhood Planning Grant**

The balance of £6,244.33 has been repaid, we intend to re-apply for this once it becomes available and when we can continue with the process.

### **Inspection of Accounts**

If the committee is in agreement, I will ask Sab Rickaby if she would inspect the accounts again this year.

J Ward