

Minutes of LLRA Management Committee Meeting Tuesday 8 August 2023 5:30pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Jon Davies, Jackie Ward, Glenn Smith, Nick Wiles

Apologies: Jim Hanrahan, Keith Newsome, Ben Hill

Kindly hosted by: Gary

1. Introduction by Chair

<p>The meeting thanked GST for hosting the meeting. Given the limited time available from participants, meeting focus would be on key items where decisions were needed.</p>	<p>Action</p>
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2. Minutes of Previous Meeting

Minutes and decisions of 24 May 2023 meeting were accepted as a true record.	
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3. Finances Update

<p>The 2022/23 accounts have been independently inspected and signed off by the LCC pensions manager and a redacted copy of this will be added to the long-leys.org website.</p>	<p>Jon Davies</p>
<p>JW presented the latest financial position (See Appendix B). The S106 payment for the solar SID has been approved by LCC and is now available for use. The S106 balance is estimated at £59.7k (excludes a small level of interest payments). Future S106 spend will be assessed via the community consultation planned for the upcoming Neighbourhood Planning activity. GSt explained that S106 spend had to meet LCC requirements and be jointly signed off by LCC and LLRA (Chair + Treasurer).</p>	<p>Jon Davies / Jackie Ward</p>
<p>JD has had contact with Strategic Development Officer at LCC regarding a possible extension on the SEC building S106 agreement document which expires on 17 Jan 2025. Dialogue will continue with them via a Microsoft TEAMS session.</p>	<p>Jon Davies / Jackie Ward</p>
<p>Recent repair issues with SID highlighted there was no formal threshold for spend decisions that needed to be made outside of LLRA Management Committee meetings. It seemed a good opportunity to review existing LLRA operating documents at the October meeting and update and add to these documents where necessary. This would also ensure that all committee members are familiar with them:</p> <ul style="list-style-type: none"> • LLRA Management Committee Roles & Responsibilities • Data Protection Policy September 2019 • Health & Safety Policy September 2019 <p>These existing documents can be accessed at: https://long-leys.org/management-committee-minutes/</p>	<p>Jon Davies / Jackie Ward</p>

JD will also circulate these prior to the October meeting, with some suggestions for amendments.	Jon Davies
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4. Grant Applications

<p>The Locality Neighbourhood Planning grant system has recently opened, and an application was made on 4th August. (See later in minutes).</p> <p>JW has contacted the Dawber Trust to explore whether a grant for litter pickers is possible.</p> <p>There may be a city councillor managed community fund available in each ward in the final quarter of the year. Any grant spend would likely have to deliver clear benefits to ward residents and be publicly accessible without any payment being required. JD to investigate further.</p>	<p>Jackie Ward</p> <p>Jon Davies</p>
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5. LLRA AGM & Community Meeting 2023: 13 June

<p>Ben Hill was elected to the committee.</p> <p>No feedback or comments have been received on the AGM minutes.</p> <p>GSt advised that he had received one query on the Community Meeting minutes from an attendee and would respond in due course. Other actions from the community meeting will be reviewed at the October meeting.</p>	<p>Gary Stimson</p> <p>All</p>
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6. Speed Indicator Device (SID) Update

<p>The existing unit has been repaired thanks to GSt and appears to be back to normal operations. SID's location is by Travis Perkins for August. GSm will update rota to reflect that the Cemetery and Cloverleaf locations will not be used once the permanent solar SID is installed. In September mobile SID will move to the Curtis location.</p> <p>The Cemetery mounting pole has now been extended and the LCC S106 funds are available to purchase the new solar SID to be permanently installed at the Cemetery. A cheque was raised during the meeting to match the amount quoted by ElanCity for a new unit together with additional batteries for the existing SID. GSm to place an order for these. Lead time on the unit is anticipated to be circa 7 days. Once the unit is available then installation can occur.</p>	<p>Glenn Smith</p> <p>Glenn Smith</p>
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7. Planning Watching Brief – Planning Applications

<p>No applications since last meeting</p> <p>The planning application for the installation of a 15m 5G Monopole pole and additional equipment cabinets on Long Leys Road was turned down.</p>	
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8. Long Leys 2021-2040 Neighbourhood Plan

<p>Application for a Locality Neighbourhood Plan grant funding has been applied for with approval expected early September subject to satisfactory and speedy responses to any queries Locality have. The funding will allow the employment of a planning consultant to develop a 20-year plan. Technical support has also been requested for the development of a Design Code to provide guidance for any future housing development within Long Leys. JW and JD to progress</p> <p>Two planning consultants have been actively considered when applying for the grant (LLRA's third assessed consultant having switched to local authority employment). Ideally LLRA's final choice would be deferred until the grant was awarded but this is not practical for two key reasons:</p> <ul style="list-style-type: none">• Locality require the name of the planning consultant before they will process the grant further.• Given the national delay in releasing money for the programme, there will be a bottleneck for consultant availability. Earlier choice of the consultant will ensure availability. <p>JD went through a summary comparison of the proposals from the two consultants together with their background. The meeting unanimously agreed to proceed with Open Plan as the preferred choice.</p> <p>No further news on plans for the former Curtis site. NW mentioned that a local agent had advised that the Cemex site close to his home had been sold.</p>	Jackie Ward / Jon Davies
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9. Albion Crescent Green

<p>The transfer of Albion Crescent Green to LCC is progressing slowly. A by-election on 14 September should provide additional income to LLRA of £200 if the land is used for the by-election portacabin. This will offset some of the LLRA costs of the original purchase.</p>	
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10. AOB

<p>A) Robert Parker stood down from his County Councillor role at the end of July, with a by-election now called for 14 September. JD will send a card to Robert to thank him for his fantastic support of the Long Leys community over many years.</p>	Jon Davies
<p>B) GSm raised concerns about flash flooding on Long Leys Road close to the Albion Crescent turning. It was suggested that fix-my-street was the best way to report this initially, which should establish where responsibility lay (https://fixmystreet.lincolnshire.gov.uk/)</p>	Glenn Smith
<p>C) It was suggested that GSm approach Neil Curtis to see whether the Dial-A-Ride bus could be parked on the mostly empty car park at the Curtis factory.</p>	Glenn Smith

<p>D) A response was received from the organisers of May's Lincoln Grand Prix Cycle Race, about the failure to communicate to residents the closure of the A57 northbound between the Carholme roundabout and Long Leys Road. This led to a 10-mile detour via Saxilby instead of travelling circa 200 metres on the A57. The organisers responded quickly and clearly, apologising for the change of road management plans, which were imposed on them at short notice by LCC Highways. For safety reasons, future races would have to operate in the same way, but this diversion would be communicated.</p> <p>The meeting concluded that whilst the Saxilby detour was not at all desirable, it was on balance preferable to the alternative of pushing for the cancellation of the Grand Prix event itself. JD to reply to organisers.</p> <p>E) NW stated that <i>"postal workers in our community are amazing"</i>.</p> <p>The meeting closed at 6.35pm</p>	<p>Jon Davies</p>
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11. Management Meeting Dates

<p>Next meeting: Proposed for Tuesday 3 October 2023. Kindly hosted by Gary Stimson.</p> <p>For all minutes see http://long-leys.org/management-committee-minutes/</p>	<p>Gary Stimson</p>
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JP Davies
v1.0 8 August 2023
V1.1 10 August 2023

Appendix A: Matters Not Fully Discussed At Shortened Meeting

12. Carholme Community Forum (CCF) update

Last meeting: Tuesday 20 June 2023 attended by JD Next meeting: Tuesday 29 August 2023 Nothing specific to report.	
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13. Commons Advisory Panel (CAP) Update

<p>Last meeting: 3 July attended by JD Next meeting: 6pm 2 October 2023</p> <p>Key highlights:</p> <ul style="list-style-type: none">• City Council have been successful in gaining a grant of £250k from National Heritage Lottery Fund to enable a 3-year programme focussed on developing and better understanding the heritage value of Lincoln's green spaces. Entitled Lincoln's Green Museum, the project will build on existing digital archives for open spaces including the Lincoln Commons, Hartsholme, Boultham Park and Birchwood Nature Park. This work will involve the appointment of a Community Engagement Officer• An investigation into flooding issues on West Common is ongoing, with the objective of understanding the causes and any required mitigation to allow existing leisure use of the space. One problem area in 2023 was the outlet from the ornamental pond, with the collapse of a section of drainage about 30 metres from the pond. Due to the heavy equipment required this repair work could not be undertaken whilst the surrounding ground was boggy.• A request was made by WERA to impose a Public Space Protection Order on West Common, to address Anti-social behaviour, vandalism and arson issues. City Council are currently considering this request.• Concerns continue to be raised about the management by the Golf Club of areas of former rough which are now too short to provide any habitat for wildlife. The Golf Club also advised that toxin pellets will be used for pest control in one area between 7th and 9th hole to control rabbits. <p>Caroline Steel has agreed to lead a nature walk on West Common:</p> <ul style="list-style-type: none">• Saturday 19 August (10.30am). <p>These will be advertised via usual channels.</p>	
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14. Other matters to be covered During October meeting

<ul style="list-style-type: none">• June Community Meeting Action Points• Carols at Cloverleaf Saturday 23 December at 5:30pm.• Santa Visit 2023• A46 Underpass safety issues	
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Appendix B: Finances 8 August 2023

SUMMARY		
Detail	Balance	Notes
Cash Flow	3492.97	£373.17 £3119.80-106 Grant
Ring fenced	6318.45	
Land Albion	0.00	
NP Grant	0.00	
Balance LLRA	9811.42	
Bank Reconciliation 1		
Balance @ Bank last statement	9811.42	
Less unrepresented Cheques	0.00	
	9811.42	
<u>SECTION 106 GRANT (Confirmed End date 17th Jan 2025)</u>		
Balance @ 31 March 2016	CR 70,578.00	
22/5/2018 purchase of SID	DB 2,759.60	
1/12/2021 Albion Land Acquisition	DB 5,000.00	
Drawdown for Purchase of Solar SID	3119.80	
Unconfirmed Bal - Confirmation of balance requested from LCC	59,698.60	
End date confirmed as 17 th January 2025		
<u>Finance Update Committee Meeting – Tuesday 8th Aug 2023</u>		
<u>Cash Flow:</u>	373.17	
Sec 106 SID	*3119.80	
Balance of Cash Flow	3492.97	
Cash Flow Transactions since last Comm meeting:		
Income		
*£3119.80 has been rec'd at the bank from LCC for the purchase of a Solar SID		
Expenditure:		
£55.97 has been re-reimbursed for AGM printing costs		
£5.00 Bank charges have been paid monthly.		
<u>Balance Ring fenced – unchanged</u>	6318.45	