

Minutes of LLRA Management Committee Meeting Tues 7 July 2020 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Jackie Ward, Jon Davies, Tony Wass,

Apologies: Megan Cox, Glenn Smith, Emma Olivier-Townrow, Jim Hanrahan, Keith Newsome

Kindly hosted by: Online Meeting via Zoom

1. Introduction by Chair

Gary welcomed the committee to the meeting. With four attendees out of nine committee members, the meeting was NOT QUORATE . Decisions below will need to be ratified by at least one other committee member before being implemented.	Action
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2. Minutes of Previous Meeting

Minutes of 9 June were accepted as a true record of the meeting.	
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3. Impact of May 2020 AGM Cancellation

Jon will put out digital communication to the community to update on the decisions taken at last meeting.	Jon
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4. 2019/2020 and 2020/21 Finances

Sab Rickaby has inspected the 2019/20 accounts. Jackie will pass signed copy to Jon who will scan and include with the minutes (with redacted signature). See Appendix A. Jackie to purchase small thank you gift.	Jackie/Jon
c/f Keith to confirm status of Carols on Green cheque	Keith
In the absence of other funds, and reflecting the discussions at the last management meeting, the meeting decided to authorise release of existing reserves of £500 to fund 2020/2021 LLRA expenditure. This will be explained to the community in the digital communication.	

5. Carholme Community Forum (CCF) update

<p>Minutes of these meetings can be seen at http://long-leys.org/carholme-community-forum/</p> <p>Last (online) meeting: Friday 12 June 2020 attended by Gary/Jon Next meeting: 2pm Tues 28 July (online)</p> <p>Key points:</p> <ul style="list-style-type: none"> • Councillor Preston will raise a proposal for “Friends of the Commons” at the next Commons Advisory Panel, to see whether local volunteers can help address some of the litter and anti-social behaviour problems on West Common. • Students: UoL suggest there will be no freshers’ week which is likely to be replaced with an online induction week. Teaching likely to commence 12 October but the details are still being evolved. 	
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6. Commons Advisory Panel (CAP) Update

<p>CAP information can be seen at https://democratic.lincoln.gov.uk/ieListMeetings.aspx?Committeeld=141</p> <p>Next (online) meeting: 16 July 2020</p> <ul style="list-style-type: none"> • Thanks will be passed on for the installation of the new benches on West Common. • Input will be given to the “Friends of the Commons” proposal, which is generally perceived as a good way to go, given the absence of funding to re-instate the Commons Rangers. 	
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7. Planning Applications

No new applications.	
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8. SID Update

<p>The problem with SID operating intermittently is hopefully resolved. Elan City thought the problem might be a loose fuse (now tightened). Jackie will put up SID at location L4 (outbound Lincoln before TP). Will let Jon know when it goes up so data can be checked to see unit is fully operational.</p> <p>c/f Glenn requested further help on transferring the data from his mobile to a pc. Jon to see if this can be done via zoom conversation once SID is back functioning and data is available</p>	<p>Jackie</p> <p>Jon</p> <p>Jon / Glenn</p>
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9. Footpaths / Cycleways

<p>Whittons Park Route: No progress. County council employees are working from home which has hampered access to documents.</p> <p>Lincoln Transport Strategy Lincoln Transport Plan: This continues to drag on with insufficient detail on cycling and pedestrian plans which makes it hard to reconcile with the Long Leys Neighbourhood Plan. The meeting agreed to widen links with other bodies, in particular to reach out to our local MP and the county council leader to engage them in possible transport solutions for Long Leys</p>	<p>Jon</p>
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10. Whittons Park Playpark Upgrade

<p>Awaiting further conversation with city council team working on this project.</p>	
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11. Neighbourhood Plan Action Group (NPAG) Progress Report

<p>All activities within this project can be seen at http://long-leys.org/neighbourhood-plan/ LLRA requested help from Councillor Laura McWilliams on establishing revised timescale for Central Lincolnshire Local Plan (CLLP). It seems unlikely that the housing element of this will be available before the end of 2020. The Long Leys Neighbourhood Plan remains in hold until CLLP housing allocation and housing requirement figures are confirmed.</p>	
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12. Traffic Commissioner Complaint

<p>Awaiting a response from the Traffic Commissioner on their approach to the valid complaints. No timescale available.</p>	
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13. AOB

<p>Long Leys Cemetery: Dog Fouling and playing on graves. The City council will put up signage requesting that dogs are kept on a lead and that graves should be treated with respect. The owners of the three unofficial gates into the cemetery from St George's will be requested to seal them permanently. Jon has requested details of the signage from Steve Lockwood to share with the community.</p>	<p>Jon</p>
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<p>Roadside flower planting: Jackie has been in dialogue with Caroline Steel and will re-approach Lee George in August.</p> <p>Grass cutting in St George's: The previous outdoor maintenance contractor for Barratt declined to continue for 2020 so a new supplier is being brought on board. Grass area should be cut w/c 13 July although absence of detailed documentation on grass areas means some may be missed on the first pass. Deborah Lisseman has asked whether the end of Manrico Drive can just have a first and last cut of the season with the grass left to grow long otherwise, with a mower width path for kids to follow. This information has been passed on to Barratt and Deborah also consulted on Facebook with residents who appear generally supportive.</p> <p>The meeting closed at 7pm.</p>	<p>Jackie</p>
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14. Management Meeting Dates

<p>With the future impact of COVID-19 unknown, it was suggested that for the next few months a 1-hour meeting would be held by video conference on a Tuesday at 6pm.</p> <p>Next meeting: 6-7pm Tuesday 4 August - Online</p> <p>Possible future meeting dates</p> <ul style="list-style-type: none"> • AGM, May 2021. Date TBA. 7-8:30pm. <p>For all minutes see http://long-leys.org/management-committee-minutes/</p>	
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JP Davies v1.0 7 July 2020

Appendix A 2019/20 Finances and report

LLRA – LONG LEYS RESIDENTS ASSOCIATION 2019/20 FINANCE REPORT

The following report sets out the income and expenditure of the LLRA Funds to 31 March 2020

INCOME	CR	DB	TOTAL
1. Opening Balance LLRA General Fund	11723.18		
2. NP Grant	9000		
3. Donation	125		
Total Income	20848.18		
EXPENDITURE			
4. Cash Flow Expenses		204.59	
5. Ins Public Liability, Theft & Vandalism		169.84	
6. Speed Watch Equip & Signage		150.37	
7. Carols on the Green		11.98	
8. NP Grant Exp		2755.67	
9. Repayment of surplus NP Grant		6244.33	
Total Expenditure		9536.78	
TOTAL BALANCE OF FUNDS			<u>11311.40</u>
Funded by:			
Balance @ Bank			17615.71
Less Unpresented Cheques:	Chq No.		
Repayment of NP Grant	100058	6244.33	
Reimbursement NP Land Search	100055	48.00	
Reimbursement Carols on the Green	100056	11.98	
			<u>11311.40</u>

Details are as Follows:

Ring Fenced	£11,168.45	
Cash Flow	£142.95	Balance available for ongoing expenses
Balance LLRA	<u>£11,311.40</u>	

2. Neighbourhood Planning Grant applied for and received to develop Neighbourhood Planning Status see item 8 below
3. A kind donation to purchase equipment for volunteers to carry out Speed Watch Checks
6. The purchase of Speed Watch Equip & Signage
9. It was required to repay any surplus grant back and re-apply in the new financial year
This is currently on hold due to awaiting publication of the LCC Central Lincolnshire Plan

PROPOSAL

In the absence of an AGM due to the Covid-19 epidemic, it is proposed to apply to the LLRA Management Committee for a balance of £500, to be released from the Ring Fenced balance to cover projected expenditure for 2020-21 financial year which includes Flyer and newsletter printing costs, insurances and Carols on the Green.

Inspected by S. R. Rickaby Date 4 July 20
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