

Minutes of LLRA Management Committee Meeting Tuesday 5 March 2024 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Jackie Ward, Jon Davies, Ben Hill, Keith Newsome

Apologies: Glenn Smith, Nick Wiles, Jim Hanrahan

Kindly hosted by: Gary

1. Introduction by Chair

The meeting thanked GSt for hosting the meeting.	Action
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2. Minutes of Previous Meeting

Minutes and decisions of 16 January 2024 meeting were accepted as a true record.	
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3. Next Meeting

Proposed for Tuesday 30 April 2024 hosted by GSt.	
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4. Finances Update

JW presented the latest financial position (See Appendix A). KN is now on the banking mandate.	
Third party annual insurance is due for renewal at £279.25. The meeting agreed to renew this.	Jackie Ward
No further update on S106 agreement 10-year extension. JD will chase before next meeting.	Jon Davies
JW still has issues with telephone banking despite completing a password reset form. Needs to be addressed again.	Jackie Ward

5. Governance and Constitutional Compliance

Meeting agreed that changes to the constitution will be proposed at the AGM in June. These will cover: a) The responsibility of all committee members to keep sensitive and privileged information confidential. b) A clause defining what LLRA considers bullying behaviour. GSt / GS m to provide amendments to JD who will add to the existing constitution and place as a voting item for the June AGM	Gary Stimson / Glenn Smith
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c/f x 1 Potentially a more accessible mission statement could be produced. A draft was previously proposed by a resident (See Appendix B – 16 Jan minutes). It could be a good thing to put in the Neighbourhood Plan documentation. GSm / GSt to consider.	Gary Stimson / Glenn Smith
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6. Grant Applications

<p>Carholme Community Chest grant has now been fully spent on litter picking equipment (30 sets including 5 sets of gloves/ hi-vis vests for children). The overspend of £1.04 will be covered by LLRA cashflow.</p> <p>A tracking document will be kept by JD and used to track volunteer hours over the next two years so grant funding can be matched with volunteer time.</p> <p>JW to consider procedure for returning unused Neighbourhood Planning grant to Locality with CoLC acting as fundholder.</p>	<p>Jon Davies</p> <p>Jackie Ward</p>
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7. Community Energy Feasibility Project

Not had any further updates on this. LLRA will respond to any further CoLC requests.	
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8. LLRA 2024 AGM

Confirmed for 6:30pm Tuesday 11 June at Discovery Cafe.	Jon Davies
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9. Carholme Community Forum (CCF) update

<p>Last meeting: Tuesday 23 January 2024 (attended by GSt/JD)</p> <p>Next meeting: Tuesday 12 March 2024 (GSt/JD)</p> <ul style="list-style-type: none"> Inspector Ian Richardson and Sgt Steve Parker from Lincolnshire Police in attendance <ul style="list-style-type: none"> Policing resource managed across city in 4 areas. However specific offenders are pursued across the city. Default setting is to focus on city centre belt where most policing issues are found. 50 PCSO's across Lincolnshire allocated to areas with a high measure on the vulnerable location index. Carholme is not one of these areas. Currently have 30 persistent offenders in prison (burglary / vehicle thefts) ASB / shoplifting linked heavily to drug-use No county lines currently in university. 6 active lines in the city, usually someone with mobile in cheap hotel or with a vulnerable user. Overall approach needs multi agency problem solving approach. 	
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<ul style="list-style-type: none"> • Ben Jackson from city council PPASB team (Public Protection & Anti-Social Behaviour Team). <ul style="list-style-type: none"> ○ Recruiting more CCTV camera operators as part of safer streets initiative. ○ Bins on street as an authority is a low priority but community services engage first and then repeat offenders are passed to PPASB. ○ A Community Protection Notice is then issued, with escalation to fixed penalty notice and then prosecution. • Consideration is being given to a Neighbourhood Plan for Carholme excluding Long Leys. 	
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10.Commons Advisory Panel (CAP) Update

<p>Last meeting: Tues 5 March 2024 (clashes with LLRA meeting)</p> <p>Next meeting: TBC (BH/JD)</p>	
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11.Speed Indicator Device (SID) Update

<p>A Community Speed Watch session was held on Tuesday 5 March. During the session 6 cars were recorded above enforcement speed with 2 drivers on hand-held mobile phones and 3 not wearing seat belts. This information will be passed to Lincolnshire Police Road Safety Partnership for educational action to be taken.</p>	
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12.Planning Watching Brief – Planning Applications

<p>One planning application:</p> <ul style="list-style-type: none"> • Church, Long Leys Road <ul style="list-style-type: none"> ○ Erection of a 79-bed Nursing home (use class C2) including vehicular and pedestrian access, parking, landscaping and associated works. <p>Meeting agreed that the recently developed Design Codes would be filed as an observation on the application, to register the Codes with the LPA.</p>	<p>Jon Davies</p>
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13. Long Leys 2021-2040 Neighbourhood Plan

<p><u>Current / Next Steps</u></p> <p>Draft (6) of the Design Codes has gone to Locality for review and is on the long-leys.org website. Should have approval/feedback in circa 4 weeks.</p> <p>A draft of a community engagement plan was previously circulated to the Management Committee. This will be used to guide project communication and will probably evolve over time.</p> <p>A draft of the initial resident survey was reviewed at the meeting with some changes identified which will be passed to OpenPlan for review. This will go out to the community in next week or so, with a 4- week window for replies to be received.</p>	
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<p>Meeting participants confirmed the would be able to help deliver leaflets to Long Leys residents.</p> <p>Temple Garth have advised that the land purchased just to the South of the A46 is being surveyed and assessed (flood risk assessment, highways liaison etc). The results of the resident survey will be used to inform the design. They will likely be able to present options for outline design layouts at the LLRA AGM in June.</p> <p>LLRA are awaiting the start of a further technical support package from AECOM on the master planning of the Albion Works. Once approval has been given, this will take circa 4 months. Again, the results of the initial resident survey will be used to inform the design.</p>	All
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14. Albion Crescent Green Transfer to LCC Highways

Still pending transfer.	
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15. Liaison with Local Councillors

<p>Progress on outstanding priorities</p> <ul style="list-style-type: none"> • County <ul style="list-style-type: none"> ○ A46 underpass safety due to foliage growing over the verge. ○ Grand Prix Cycling detour planning for 2024. ○ Repair/replacement of Footpath no 3 to Burton Road roundabout. • City <ul style="list-style-type: none"> ○ West Common perimeter – address muddy areas highlighted to allow continued walking/jogging. <ul style="list-style-type: none"> ▪ <i>The city council have now put up signs indicating an alternative route outside the main area (on the straight mile) to avoid some of the mud.</i> <p>Fix my street is considered by LLRA to be the most effective way to report issues initially.</p>	
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16.AOB

<p><u>Safety Issues Around Cycling On Pavement</u></p> <p>The meeting considered that the Cycling element of the Neighbourhood Plan would be a good opportunity to review the challenges of safe cycling and walking in Long Leys.</p> <p><u>Footpath no. 3 closure</u></p> <p>LCC have confirmed the temporary closure of a section of footpath no 3 (from Albion Crescent to Burton Road roundabout) due to subsidence into the quarry. Long term this is not a sustainable route and alternatives are currently being considered. County Councillor Neil Murray is putting a focus on finding a solution with the LCC footpath team.</p>	
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Long Leys Litter pick 10am 9 March

Will be the first of hopefully a regular activity in coming months.

Newland Road Works

These start April 15 and are likely to continue all year before moving onto Carholme Road. There will likely be a level of disruption on Long Leys Road but this is hard to assess at the moment. An update on LCC highways plans should be received at the CCF meeting on 12 March.

The meeting closed at 8.05 pm.

For all minutes see <http://long-leys.org/management-committee-minutes/>

JP Davies

v1.0 5 March 2024

Appendix A: Finances 5 March 2024

SUMMARY

Finance Update – Committee Meeting Tuesday 5th March 2024

Detail	Balance
Cash Flow	683.69
Ring fenced	6318.45
Balance LLRA	7002.14

CASH FLOW.

	Balance at last meeting	507.38
INCOME		
Invoiced – Hire of Albion land for Cabin – PENDING	200.00	200.00
Expenditure		
Monthly bank charges.	10.40	
Land Reg Searches Burton Hall/Temple Garth	9.00	
T/f Comm Chest Grant for overspend on Litter picking equipment	1.04	
battery SID Voltmeter	3.25	
		23.69
Balance Cash Flow		683.69
Balance Ring fenced – unchanged		6318.45
	Total LLRA Funds	7002.14

Projected expenditure – Zurich 3rd Party Insurance

SECTION 106 GRANT

Balance @ 31 March 2016	70578.00
22/5/2018 purchase of SID	2759.60
1/12/2021 Albion Land Acquisition	5000.00
Drawdown for Purchase of Solar SID	3119.80
Unconfirmed Bal - Confirmation of balance requested from LCC	59698.6
End date confirmed as 27th January 2025	

NP Grant 2023/24 (Held by City of Lincoln Council)

	£8,400.00	CR
Invoice OpenPlan Consultant Commencement fee (£2592 less £432. VAT)	2160.00	
BG Printing – Newsletter – NP – Intro Consultant and explanation of process	147.25	
Balance	£6,092.75	

Technical Support 2003/04 – Master planning/Design Codes

Held by AECOM

Carholme Community Chest Grant – Held by CofLC

Purchase of Litter picking equipment	661.04	CR
Overspend transferred from cash flow	1.04	CR
Balance	0	

BANK RECONCILIATION 18/02/2024

	Bal at bank 18/2/24	6815.43
<u>Unpresented cheques</u>		
Reimbursements Chq. No.100103	820.54	820.54
<u>Income – Pending</u>		
Land Albion inv CofLC	200.00	
Comm Grant inv CofLC	660.00	
Inv NP Grant 2023/24 Newsletter Printing Costs (Held by CofLC)	147.25	
		1007.25
	Balance LLRA Accounts	7002.14