

Minutes of LLRA Management Committee Meeting

Tuesday 4 November 2025 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Liz Wilson, Jon Davies, Natalie Evans, Keith Newsome, Jackie Ward, Ben Hill

Apologies: None

Kindly hosted by: Liz Wilson

1. Introduction by Chair

The meeting thanked Liz Wilson for hosting the meeting.	Action
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2. Minutes of Previous Meeting

Minutes and decisions of 2 September 2025 were accepted as a true record.	
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3. Next Meeting

Proposed for: Tuesday 13 January 2026 hosted by NE.	
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4. Finances Update

Cash Flow: See Appendix A.	
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5. Grant Applications

<u>UK Shared Prosperity Fund (UKSPF)</u> The application for £3,072 to fund the completion of the Long Leys Neighbourhood Plan was unsuccessful.	
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6. Governance and Constitutional Compliance

Following the AGM, the following roles were confirmed on the management committee: • Chair: Gary Stimson • Vice-chair: Keith Newsome (with Natalie Evans shadowing) • Treasurer: Jackie Ward • Secretary: Jon Davies • Constitutional compliance: Ben Hill <u>AGM Action:</u> A query was raised on what level of responses for an issue LLRA should take action on? For example, the graffiti survey was only completed by circa 60 respondents, and was it democratic to do that? The Chair explained that LLRA didn't have a specific policy, and he would reflect more on this before providing a complete written answer.	
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The meeting discussed this, with general observations that sometimes action would be taken by the committee following a single individual raising an issue. For longer term decisions, involving significant sums of money, a community vote would generally be considered the best course of action, with a majority of individual votes deciding the outcome. GS and BH to consider adding guidance to the Committee Roles & Responsibilities document (which includes other operating procedures). https://long-leys.org/pdf/LLRA-Committee-Roles-and-Responsibilities-2023-FINAL.pdf	Gary Stimson Ben Hill
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7. Actions arising from September 20-25 AGM

These have been included in the action points for individual areas apart from: • <i>A resident highlighted that the No 2 (Retford/Lincoln) bus service run by Black Cat Travel varied by whether it was a school holiday or not. Who knows when it is a school holiday?</i> ○ LLRA have written to Black Cat Travel requesting their timetable makes it clearer that the timetable follows The Priory LSST school holidays. ○	
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8. Footpath No. 3 closure (Albion Crescent to Burton Road roundabout)

Awaiting Lincolnshire County Council (LCC) publishing a creation order for new footpath. Once approved and committed JD to write to LCC to confirm commitment of money. Money will be transferred via internal LCC transfer. Any work on the ground is likely to be in Spring 2026, subject to the project going ahead. Note: post-meeting some details of the creation order have been received.	Jon Davies
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9. Neighbourhood Plan

Some good progress but slower than is desirable, mainly due to the unanticipated work on the Green Infrastructure evidence base and other volunteer commitments. The Green infrastructure report should hopefully be completed during November. The meeting agreed to use £3k of S106 funds to complete the Neighbourhood Plan project, which will deliver community benefits over the next 15 years. JD to write to LCC to request funds. A request to the community for information on sighting of deer / foxes etc will be used to gain information on wildlife corridors over coming weeks.	Jackie Ward + Jon Davies Jon Davies Jon Davies
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10. Community Energy Project: Midlands Net Zero Hub Grant

This will be reported on in an ad hoc manner, if relevant to Long Leys residents.	
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11. Underpass Graffiti / Mural project

JD to check with Councillor Murray when graffiti will be cleaned by LCC. Further actions will be considered when this is complete.	Jon Davies
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12. Carholme Community Forum (CCF) update

Last meeting: 16 October 2025 (attended by LW / JD). The minutes have been circulated to committee members. Next meeting: Thurs 11 December 2025 (GS / JD) • Carholme Neighbourhood Forum has received designation from the city council • The Robert Parker playpark has been renovated with new equipment and is managed by volunteers. • A Carholme gala is proposed for May 2026 run by Alive church. • Consideration being given to putting planters on Carholme Road to help green the area. • The rough sleeper on the West Common has gone. They have left litter behind which is being cleared.	
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13. Commons Advisory Panel (CAP) and West Common Update

Last meeting: 8 September 2025 (JD). Next meeting: 19 January 2026 (JD/BH). • The golf club have presented an environmental management plan for review by the city council (not yet been shared with CAP). • A commons management plan is due Spring 2026 • Ornamental pond has lower water levels than is usual. This situation is being reviewed. Water levels did drop after the blocked drain was cleared (when pond was overflowing) but since then there has been little rainfall. • Work is continuing on assessing the finds from the Melandry Closes dig in June.	
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14. Community Speed Watch / SID Update

33 vehicles were reported for speeding in a 1-hour session at the Cemetery w/c 27 October. Meeting agreed to request S106 funds from LCC to buy a hand-held speed gun (cost maximum £300) to address the issue of speeding by outbound Lincoln drivers by the cemetery. JW to advise LLRA officers of final costs and suitability for Community Speed Watch purposes. JD will write to LCC to request funds. The idea of recruiting additional volunteers was discussed along with other ideas for traffic calming. NE to chase painting of road marking by 30mph signs. c/f JD will analyse SID data for the January meeting.	Jackie Ward + Natalie Evans Jon Davies Natalie Evans Jon Davies
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The low battery issues at the Curtis location will be monitored. It could potentially be low solar output due to trees or a degraded battery.	
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15. Planning Watching Brief – Planning Applications

Nothing to report on planning applications. Concerns have been raised over a new telegraph pole being installed without consultation by Openreach by 1 Long Leys Road (Winteringham House). There appear to be others added running alongside West Common. This will have been done without the need for planning permission, although the resident has the right to complain and has done so. This is part of a wider issue in Lincoln: See https://www.lincolnshirelive.co.uk/news/lincoln-news/renewed-anger-over-new-wave-10605558	
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16. Liaison with Local Councillors

Current County Councillor priorities - Repair/replacement of Footpath no 3 to Burton Road roundabout (progress reported in 8 above). - Long Leys Road, Carram Way right turn outbound Lincoln traffic potentially clashes with inbound Lincoln traffic turning into Cloverleaf Care Home. This needs addressing as a safety concern. No feedback yet on progress. Outstanding priorities with city councillors: - Graffiti on former toilets at Whitton Park. NE will escalate this to Councillor Preston. - AGM Action: Councillor Preston to review signage offering advice on age/weight suitability for Zip wire. - AGM Action: Concerns were raised on BBQs on West Common by students. Councillor Preston would look at whether further communication could be done with the university to educate students on the risks involved. - AGM Action: Concerns on state of Ornamental pond will be raised with ecology experts on Commons Advisory Panel (CAP). Fix my street is the most effective way to report issues online to Lincolnshire County Council. Use Report it for City of Lincoln Council.	Natalie Evans Cllr Preston Cllr Preston Cllr Preston
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17. AOB INCLUDING PREVIOUS

NE has had success in getting the dog bin by West Common (entrance opposite Travis Perkins) replaced with a general-purpose bin. This was moved from the lamppost on Long Leys Road. A community litter pick on Saturday 1 November attracted 17 residents who did 23 hours of work clearing litter around Long Leys	
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Appendix A: Finance Update

SUMMARY 2025/26		
Detail	Balance	
Cash Flow	465.58	
Ring fenced	5818.45	
Balance LLRA	6284.03	
Finance Update – Committee Meeting Tuesday 4th Nov 2025		
Cash Flow:		
Balance at last meeting (year end)	67.80	
Expenditure since last meeting:	9.00	
Bank Charges 1 x Cheques @ 40p	0.40	
Note: There has been no £5 monthly banking fee for Sept & Oct??		
Unpresented Chq –		
	92.82	
Income/Transfers since last meeting:		
T/f from Ringfenced	500.00	
Income Not Rec'd at Bank		
Income Pending	0.00	
	Balance Cash Flow	465.58
	Balance Ring fenced	5818.45
	Total LLRA Funds	6284.03
Bank Reconciliation		
Unpresented cheques	Bal at	6376.85
Refund J Davies Aug Newsletter and footpath voting form	50.82	
Refund J Davies Searches Land Reg N.P.	42.00	
	Total LLRA Funds held at Bank @	6284.03
Projected Expenditure 2025–2026		
Zurich 3 rd Party, Indemnity and Vandalism Insurance.		300.00
Bank charges		65.00
		365.00
SECTION 106 GRANT		
End date confirmed as 27th January 2025. Extension requested.		
Balance @ 31 March 2016	70578.00	
22/5/2018 purchase of SID	2759.60	
1/12/2021 Albion Land Acquisition	5000.00	
2/06/2025 Drawdown for Purchase of Solar SID	3119.80	
19/12/2024 Drawdown for Purchase of Solar SID	2740.00	
Unconfirmed Bal - (Confirmation of balance requested from LCC. Plus Interest?)	56,958.60	
NP Grant		
NP Grant ceased as of 31st March 2025		
	Spent 2024-25	
OpnPlan Consultant – Developing Plan	2880.00	
Printing of materials - Printing Workshops – J Davies £63.36 less VAT £10.56	52.80	
Meeting Hall Hire - G Stimson Coffee NP/MasterPlanning £14.80 less VAT £2.47	12.33	
	Spend to 11/03/25	2945.13
	Balance Remaining @ 11/03/2025	-2945.13
	Returned 31/03/2025	2894.87
I sent to CofLC to repay Balance @ 31/03/2025 and again on 9/5/25. Balance	0.00	
Community Grant – Litter picking equipment purchased – Return submitted re voluntary hours for matched funding 31/03/2025		