

Minutes of LLRA Management Committee Meeting Tuesday 3 October 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Keith Newsome, Jackie Ward, Jon Davies, Ben Hill

Apologies: Jim Hanrahan, Glenn Smith, Nick Wiles

Kindly hosted by: Gary

1. Introduction by Chair

The meeting thanked GST for hosting the meeting.	Action
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2. Minutes of Previous Meeting

Minutes and decisions of 8 August 2023 meeting were accepted as a true record.	
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3. Finances Update

<p>JW presented the latest financial position (See Appendix A). There was an income of £200 from City of Lincoln Council (CoLC) for use of Albion Crescent Green for the polling station portacabain.</p>	
<p>JD/JW have a meeting 4 October with Strategic Development Officer at Lincolnshire County Council (LCC), regarding a possible time extension on the SEC building S106 agreement which expires on 17 Jan 2025.</p>	<p>Jon Davies / Jackie Ward</p>
<p>As part of governance activity, the meeting reviewed potential changes to:</p> <ul style="list-style-type: none"> • LLRA Management Committee Roles & Responsibilities • Data Protection Policy September 2019 • Health & Safety Policy September 2019 	
<p>Agreed revisions will be made to these documents which will then be circulated to all committee members for final review. Final documents to be formally signed off at the next meeting.</p>	<p>Jon Davies</p>
<p>JW/KN will have a further attempt to get KN on the banking mandate.</p>	<p>Jackie Ward/ Keith Newsome</p>

4. Grant Applications

<p>The Locality Neighbourhood Planning grant money is now with the fundholder, CoLC. CoLC have been asked to send a purchase order to the planning consultant to allow work to commence.</p>	
<p>JD provided brief details on a new community grants scheme funded by the government's UK Shared Prosperity Fund (UKSPF). The scheme will be operated by CoLC as '<i>City of Lincoln Community Chest</i>'. £300k has been allocated to the City of Lincoln Community Chest to be distributed across all 11 Wards in the city. Each Ward will have up to £25k to spend on community-based projects they would like to see funded in their area.</p>	

<p>It is understood that community groups will have to match funding on projects, although at least some of the matched funding can be in the form of volunteer hours.</p> <p>JD has been invited to be a member of the Ward Panel Group for the fund. The group will identify what the key priorities are for the Carholme area, then recommend applications that match up with these priorities and should be funded. These applications for projects will then go to a City-Wide Steering Group who will check for economy of scale across the wards and share best practice. The initial meeting of the Ward Panel Group is 10 October when more information should be available to share with LLRA committee members.</p>	Jon Davies
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5. LLRA AGM & Community Meeting 2023: 13 June

GSt advised that he had responded to one query on the Community Meeting minutes from an attendee.	
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6. Carholme Community Forum (CCF) update

<p>Last meeting: Tuesday 29 August 2023 attended by GS/JD Next meeting: Tuesday 10 October 2023</p> <p>Nothing specific to report.</p>	
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7. Commons Advisory Panel (CAP) Update

<p>Last meeting: 3 July attended by JD Next meeting: 6pm 9 October 2023</p> <p>No CAP meeting since last LLRA meeting report.</p> <p>BH agreed to be one of the two regular attendees at this quarterly meeting and received a printed copy of the agenda pack. JD to advise CoLC of this.</p>	
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8. Speed Indicator Device (SID) Update

<p>Mobile SID is at the Curtis location. BH advised batteries were lasting about 5 days, which the group agreed was about average given apparently higher traffic volumes.</p> <p>Mobile SID will be operated during October by WERA (Peter Wilkinson).</p> <p>BH highlighted that the SID kit box (an old toolbox) is on its last legs. There is a benefit to being able to store the various items in one robust box and the meeting agreed that BH would source an appropriate new one (indicative cost £100 TBC). A toolbox with wheels was suggested. Also that it may be worth approaching Travis Perkins to request support for the community on this. BH to explore options and make recommendation.</p>	Ben Hill
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<p>Solar SID was installed on 2 September by GS and JD and is operating well. However, the existing App provided by ElanCity does not work with the new unit as there is a problem with connecting via Bluetooth. An App upgrade was promised for the end of September so hopefully data can be downloaded soon for analysis. It would be interesting to compare data from both units to see what the effect of having two SID's in a row was.</p> <p>JD requested feedback on whether solar SID should be re-angled to point more towards the bend to pick up vehicles a couple of seconds earlier.</p> <p>Lincolnshire Road Safety Partnership have confirmed that when undertaking formal Community Speed Watch (CSW) activity then a vehicle's initial speed, before it has braked, should be taken for reporting purposes. This is in line with how groups use speed gun options.</p> <p>Once the new app is upgraded it would be good to undertake some CSW, as we also have a new volunteer who has experience of this.</p>	<p>All</p> <p>Glenn Smith</p>
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9. Planning Watching Brief – Planning Applications

<p>2 since last meeting</p> <p><u>37 Albion Crescent</u>: Erection of single storey side and rear extension.</p> <p><u>"30" Albion Crescent (building plot)</u>: A request to pollard the horse chestnut to a 5-metre height was refused by the planning team. A request to reduce the radius of the tree to 2-metres was approved. There is also an application with LCC for a slight footpath deviation.</p>	
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10. Long Leys 2021-2040 Neighbourhood Plan

<p>Grant funding from Locality for Neighbourhood Plan development has been approved, with CoLC acting as fundholder.</p> <p>Next steps are:</p> <ul style="list-style-type: none"> • Ensure CoLC places order on the planning consultant selected (Open Plan) so an initial meeting can occur. • Agree a purchase order system with CoLC for incidental expenses. <p>In addition, technical support has been approved for Design Code guidance for developers. This document will be produced by AECOM (consultants who have the national contract with Locality). An initial online meeting with them is planned for 12 October. There would be subsequent technical support packages for master planning the Albion Works and potentially the St. George's hospital site.</p> <p>Based on future dialogue and recommendations from Open Plan, a wider project team structure / project timing will be proposed. Team could include non-committee members with the appropriate skills and enthusiasm to tackle various aspects of the project (eg Character assessment, housing etc).</p>	<p>Jackie Ward / Jon Davies</p>
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Open Plan were optimistic that the process could be mainly completed this financial year. However, all recognise that there can be no compromise of high standards to achieve this deadline.	
No further news on plans for the former Curtis site.	

11. Albion Crescent Green

After some delay, LCC have now been in contact with our solicitor and are in a position to progress the gifting of this land. JD will discuss, with our solicitor, options for restrictive covenants to prevent building, ensuring that the land is held for the good of the community and that LLRA is consulted on any future proposed change of use.	Jon Davies
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12. Cloverleaf – Carols plus Xmas Fair

KN confirmed Carols at Cloverleaf for 5.30pm Saturday 23 December. Collaboration with the Cloverleaf team has been good and should deliver an improved and easier to organise event (albeit costs for mulled wine may go up).	
Cloverleaf are having a Christmas Fair on Saturday 2 December 1-4pm potentially including a Santa Grotto. LLRA will publicise the event which seems a good replacement for Santa touring Long Leys. JD to add to events on website and will publicise more widely when full details are known.	Jon Davies

13. Liaison with Local Councillors

<p>The election of Neil Murray as County Councillor for Carholme (as well as City Councillor) gives LLRA and the community the opportunity to reset the relationship with a more formal approach to tackling problems that have not been quickly resolved by customer service teams at either council. It is now potentially possible to get officers from both city and county in the same room, talking to one councillor who covers both councils.</p> <p>The meeting discussed what requests LLRA should initially make, with the specific objective of getting greater focus on issues previously reported by residents to council customer service teams that have not been properly resolved in a reasonable timescale. These were agreed as:</p> <ul style="list-style-type: none"> • County <ul style="list-style-type: none"> ○ A46 underpass safety due to foliage growing over the verge. ○ Street Lighting failures 202-212 Long Leys Road (5 lights out for some months). ○ Grand Prix Cycling detour planning for 2024. ○ Flooding on Long Leys Road at Albion Crescent turning. • City <ul style="list-style-type: none"> ○ Resolution of the Zip Wire problem at Whitton Park. ○ West Common perimeter – address muddy areas highlighted to allow continued walking/jogging. 	
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<p>JD has advised Councillors of these and will also produce a communication to the community.</p> <p>In the longer term it would be good to have a more interactive system to get feedback from residents (Using a wordcloud may be one approach but Open Plan may have others which would help).</p>	Jon Davies
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14.AOB

<p><u>Robert Parker</u> c/f JD will send a card to Robert to thank him for his fantastic support of the Long Leys community over many years.</p> <p><u>Flash flooding on Long Leys Road close to the Albion Crescent turning.</u> The drains appear to being cleaned this week. Progress to be monitored.</p> <p><u>Dial-A-Ride parking</u> c/f It was suggested that GS approach Neil Curtis to see whether the Dial-A-Ride bus could be parked on the mostly empty car park at the Curtis factory.</p> <p><u>Cycling Grand Prix</u> With the recent election of Neil Murray as County Councillor there is the opportunity to get LCC Highways to review their solution of a 10-mile detour via Saxilby for residents wishing to return to Long Leys Road whilst racing is in progress. JD to reply to organisers mentioning this.</p> <p><u>June Community Meeting Action Points</u> Will be reviewed at November meeting.</p> <p><u>Other Community Events</u> NW suggested (via GS) that he would like to organise some community events. Meeting agreed this was a good idea and will consider/discuss any specific proposals made by NW or others at the next meeting.</p> <p>The meeting closed at 8pm.</p>	<p>Jon Davies</p> <p>Glenn Smith</p> <p>Glenn Smith</p> <p>Jon Davies</p> <p>All</p> <p>Nick Wiles</p>
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15.Management Meeting Dates

<p>Next meeting: Proposed for Tuesday 21 November 2023. Kindly hosted by Gary Stimson.</p> <p>For all minutes see http://long-leys.org/management-committee-minutes/</p>	Gary Stimson
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JP Davies
v1.0 3 October 2023
v1.1 5 October 2023

Appendix A: Finances 4 October 2023

SUMMARY		
Detail	Balance	Notes
Cash Flow	3682.57	
Ring fenced	6318.45	
Land Albion	0.00	
NP Grant	0.00	
Balance LLRA	10001.02	

Note £3,119.80 is outstanding from cash flow for the purchase of the Solar SID. Once this is debited at the bank the balance will be:

Cash flow £562.77
 Ring Fenced £6,318.45
 Total £6,881.22

Bank Reconciliation

Balance @ Bank last statement	10001.02
Less unrepresented Cheques	0.00
	<u>10,001.02</u>

Finance Update Committee Meeting – Tuesday 3rd October 2023

Cash Flow:

Balance at last meeting 3492.97

Income

Election Cabin rental – Albion land 200.00

Expenditure:

£5.40 + £5.00 Bank charges have been paid monthly. 10.40

Balance Cash Flow 3682.57

Balance Ring fenced – unchanged 6318.45

Total LLRA Funds 10,001.02

SECTION 106 GRANT

Balance @ 31 March 2016	70578.00	
22/5/2018 purchase of SID		2759.60
1/12/2021 Albion Land Acquisition		5000.00
Drawdown for Purchase of Solar SID		3119.80
Unconfirmed Bal - Confirmation of balance requested from LCC		<u>59,698.60</u>
End date confirmed as 27th January 2025		

Neighbourhood Planning Grant

Held by City of Lincoln Council £8,400.00