

Minutes of Long Leys Residents' Association Management Committee Meeting Thurs 29 November 18 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Jon Davies, Keith Newsome, Chris Taylor, Tony Wass, Emma Olivier-Townrow (part: Planning Applications onwards)

Apologies: Megan Cox, Jackie Ward

Kindly hosted by: Keith Newsome

1. Minutes of Previous Meeting

Minutes of 25 October 2018 were accepted as a true record of the meeting.	Action
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2. Tanglewood Nursing Home (new name Cloverleaf).

Gary & Jon have been invited by Tanglewood to a 'Meet & Greet' event at lunchtime on the 11 December. Gary is unable to go due to work commitments and will ask Tanglewood if he can nominate an alternative. Chris offered to attend in place of Gary.	Gary Chris
At this event, Jon and Chris will explore how the community can engage with the home and use the facilities available. Ideas suggested including a community club which could allow access on a specific night to facilities such as the tavern.	Jon Chris

3. Traffic Commissioner Complaint

Emma agreed to co-ordinate three impact statements from residents of 48-55 Long Leys Road which describe the impact of early morning traffic disturbances. These can be handwritten but need to be signed and dated. Printed statements provided to the traffic commissioner and others will not identify individuals, although name/address information will need to be provided separately to the traffic commissioner. Any published reports would just mention resident A, B, C etc. These will be passed to Jon before Xmas.	Emma
Once we have the impact statements, Jon will respond to the traffic commissioner pointing out discrepancies in the information provided in the FOI requested report.	Jon

4. Whitton Park Footpath Adoption

<p>This is number 22 on the list (401 applications on list). Tony believes this high position is a result of it helping access to the children's play area from the St George's estate and the Albions. Based on 8-10 applications being processed a year this could mean a decision within 3 years.</p> <p>There is no further action required from LLRA at this stage. All documents have been received by the county council and are awaiting review by the footpath team.</p> <p>It would be helpful to establish whether any objections have been received from the landowners (City of Lincoln Council and Lincolnshire Wildlife Trust) and Jon will approach Councillor Parker to see whether he could assist with this.</p>	Jon
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5. Carholme Community Forum (CCF) update

<p>Gary briefly ran through issues discussed at the CCF. Minutes of these meetings can be seen at http://long-leys.org/carholme-community-forum/</p> <p>Key points included:</p> <ul style="list-style-type: none">• The use of one of three lanes on Carholme Road by Horse & Groom (heading towards bridge) for storage of building materials has been suspended until post Xmas. Feedback to next CCF meeting would be to ensure that if lane closure is requested after Xmas that two full lanes are open.• A 10-year transport plan for Lincoln will be developed over coming months by City of Lincoln Council. Discussion at CCF indicated that there was private sector interest in a park and ride at Bishop Bridge. LLRA will monitor this development. Keith suggested an alternative using a bridge over the Fosse Dyke to connect to a new station and rail services into Lincoln which could deliver speedy access to the city centre avoiding car/bus congestion.• Guidance to residents on the correct approach for those who appear under the influence of drink or drugs will be made available in leaflet form once City of Lincoln Council have provided their advice leaflet to LLRA.	
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6. Hospital Access via Benbow Way

No response to LLRA letter has been received from Lincolnshire Partnership NHS Foundation Trust. If no response is received by the next management meeting, follow-up contact will be made.	
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7. Neighbourhood Plan

Neighbourhood Forum designation has been confirmed by City of Lincoln Council.	
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Gary wished it noted, on behalf of the LLRA management committee, the committee's appreciation of the time and effort put in by Jon in achieving forum designation.

Decision: The meeting agreed that, to allow majority oversight of the forum action group by the LLRA Management Committee, no more than three of the eight committee members and no more than two of the four LLRA officers should be on the forum action group.

Currently the plan would be to have Jon, Jackie and Chris on the action group from LLRA, with Councillor Laura McWilliams also agreeing to be involved. Additional members of the action group will be added as required. (Suggestion post-meeting from Jon: A report from the forum action group to be made at future meetings, with a vote required on key project decisions)

Next step is to apply for grants and to outline a timing plan for development of the Neighbourhood Plan. This will require quotes from a number of planning consultants to be obtained.

A key principles document, with minor revisions from the one seen by the LLRA management committee, will be circulated to a limited audience in the community. This is not intended as an approval process but primarily to refine and improve the principles with a wider set of alternative views before sharing with the whole community.

Jon plans to meet up with the former chair of Saxilby neighbourhood planning team, who completed the exercise in 2017, to understand their experiences and key learnings from developing a neighbourhood plan. There are around twenty different plans developed by parish councils in West Lindsey who LLRA could approach to ask about their experiences. See <https://www.west-lindsey.gov.uk/my-services/planning-and-building/neighbourhood-planning/all-neighbourhood-plans-in-west-lindsey/>

Jackie/Jon

8. Planning Applications

Gary is monitoring planning applications and will advise the committee of any developments.	Gary
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9. Commons Advisory Panel (CAP)

<p>Emma will raise the provision of seating and rough sleeping on the West Common at the next meeting on Monday 3 December. Clarification will also be sought on whether the Rosebery Avenue feeding location for horses would be removed if other feeding locations are created. The meeting also felt that there should be an agreed cleaning schedule for the path; the current regime is insufficient, particularly in winter months with mud and horse droppings.</p> <p>Due to the controversy around the proposed signage, Jon offered to attend the next CAP meeting, to talk about the consultation feedback from Long Leys residents. The CAP is a public meeting open to all and can be attended by any resident, although there is no right to speak unless permitted by the Chair. CAP Chair Neil Murray has indicated that Jon would be able to speak if attending. On the consultation, LLRA received 41 responses by email and from website comments which have been combined into one document (with respondent names removed but available if required). There were also around 50 facebook comments which broadly mirror the email feedback and have not been summarised.</p> <p>Based on this feedback, the meeting agreed that the LLRA stance would be:</p> <ul style="list-style-type: none">• Oppose having a no-cycling symbol on the signage in any form• Change text by Dog Walking symbol to "Please keep dogs under close control near ground nesting birds (March to August)"<ul style="list-style-type: none">○ Although ideally if wildlife protection is the driver then this should really be a communication to all users of the common (walkers/horse riders) rather than just dog walkers and more detailed guidance would be beneficial• Suggest that users should be alerted that there are loose horses on the common <p>LLRA could assist in communicating to users how they could help in maintaining the Common (such as protection of wildlife, volunteering etc) and Jon will request information from CAP on this.</p> <p>CAP information can be seen at https://democratic.lincoln.gov.uk/ieListMeetings.aspx?CommitteeId=141</p>	Jon
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10. Speed Indicator Device (SID)

LCC have transferred the money to the LLRA bank account and an order has been placed with the SID supplier with delivery around the turn of the year/mid Jan. The unit will be installed by LLRA and volunteers.	Jackie
Once installed, a risk assessment will be required on recharging and moving the unit.	Jon/ Jackie

11. LLRA Charitable Status

Megan has provided information to Jackie on how other organisations achieve charitable status.	Jackie
Jackie will progress this. Gary suggested it may be worth exploring Lincoln based branches of larger accountants to see if any pro bono work could be provided on looking at best options. Chris, Emma also suggested options/contacts for how this could be achieved and will pass any information they feel relevant to Jackie.	

12. 2017/2018 Accounts

Gary will get accounts inspected.	Gary
Keith asked if HSBC could be chased to implement the request to deliver bank statements to Jackie's rather than Keith's home address.	Jackie

13. AOB

<p>The Autumn Litter pick was well supported - 40 pickers including the 7th Lincoln Scout Group and support from the wider Carholme Community. Further event planned for Spring 2019.</p> <p>Carols on the Green 5pm Saturday 22 December. LLRA will email details to community email list and post on facebook/twitter etc as well as put on LLRA noticeboard.</p> <p>Tony raised the lack of lighting on the footpath between Albion Crescent and Albion Close.</p> <p>Emma raised concerns over subsidence at the top of the footpath between Albion Crescent and Yarborough Road. Tony said if the</p>	Jon
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<p>footpath was considered dangerous then it may be closed as a safety precaution. Jon suggested it be included in the Neighbourhood Plan considerations – the footpath is gradually falling into the Westcliff Quarry area.</p>	
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14. Next Management Committee Meeting

<p>6pm Thursday 10 January 2019 – Kindly hosted by Gary.</p>	
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<p>Dates for 2019 meetings up to AGM are listed below.</p>	
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Future Meeting Dates/Events

- Carols on the Green: 5pm Saturday 22 December (Lychgate area)
- Management Committee meetings 2019
 - 6pm Thursday 10 January 2019 – Kindly hosted by Gary
 - 6pm Thursday 7 March 2019 – location TBC
 - 6pm Thursday 2 May 2019 – location TBC
- LLRA AGM
 - 7pm Tuesday 21 May 2019 - Discovery Café, St George's, LN1 1FS
- Management Committee meetings 2019
 - 6pm Thursday 20 June 2019 – location TBC

JP Davies 29 November 18