

Minutes of LLRA Management Committee Meeting Tues 28 March 2023 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Jon Davies, Glenn Smith, Jackie Ward, Keith Newsome, Emma Olivier-Townrow

Apologies: Nick Wiles, Jim Hanrahan

Kindly hosted by: Gary

1. Introduction by Chair

The meeting thanked GSt for hosting the meeting.	Action
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2. Minutes of Previous Meeting

Minutes and decisions of 17 January 2023 meeting were accepted as a true record.	
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3. Finances Update

<p>JW provided latest summary and cash flow for 2022/23. See Appendix A.</p> <p>Spend since last meeting:</p> <ul style="list-style-type: none">• Third Part Insurance: £265.17• Bank charge: £5 (monthly charge) <p>The bank mandate to add KN has been submitted to the bank. Awaiting confirmation of change.</p> <p>A purchase order for £200 has been received from CoLC for the use of Albion Crescent Green to site the polling station portacabin for the 4 May local elections. The income will be added to 2023/24 cashflow.</p> <p>SEC building S106 agreement document has a signing date of 13 November 2014. LLRA will apply for a 3-year extension to the 10-year limit on spend, in the light of the impact of COVID and the Central Lincolnshire Local Plan review.</p>	Jon Davies
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4. Carholme Community Forum (CCF) update

<p>Last meeting: Tuesday 14 March 2023 attended by JD</p> <p>Next meeting: Tuesday 25 April 2023</p> <p>Details on mitigation measures for the planned major work on Carholme Road during June/July 2023 are yet to be advised by LCC Highways.</p>	
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5. Commons Advisory Panel (CAP) Update

<p>Last meeting: 6 March 2023 attended by JD Next meeting: 1 April 2023 (West Common walkabout).</p> <p>At the walkabout LLRA will highlight the boggy areas around the outside of the Common that could do with additional soil.</p>	
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6. Speed Indicator Device (SID) Update

<p>SID currently by Cemetery and will move to by Curtis in April. GSm confirmed he had the voltmeter and will add it back to the battery kit.</p> <p>GSm has agreement from Graeme Butler of Lincolnshire Road Safety Partnership they will extend the height of the existing pole at the Cemetery location to allow a permanent solar powered SID. GSm to advise timing of work when Graeme confirms it.</p> <p>GSm will request a quote for the new product (ElanCity Vision) but initial indications are the new product is no more expensive than the old one. Delivery is approx. 5 days after order.</p> <p>Included on the order are two new sets of batteries for the existing mobile SID. GSm will also order two sets of new battery leads at a cost of £4.95 per set (for battery set C and a spare set).</p> <p>Awaiting confirmation from LCC whether VAT can be avoided on the SID purchase by using LCC as the purchasing authority. This is considered unlikely but worth asking the question. Once confirmation has been received then a request for the money, supported by the quote from ElanCity, will be made so the equipment can be ordered.</p>	<p>Glenn Smith</p> <p>Glenn Smith</p> <p>Glenn Smith</p> <p>Jon Davies</p>
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7. Whittons Park Playpark Upgrade

<p>Still problematic and the supplier is still working to resolve the issues.</p>	
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8. Planning Watching Brief

<p><u>Planning Applications (1 in total since last meeting)</u></p> <p>A planning application was submitted for the building of two bungalows on land adjacent to 32 Albion Crescent. The application was as anticipated.</p>	
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9. Long Leys 2021-2040 Neighbourhood Plan

<p>LLRA will apply for grant funding from Locality in April to continue the previously suspended development of the 2021-2040 Long Leys Neighbourhood Plan. It is anticipated funding will be received by end May. A communication of this, and the potential for facilities as part of an Albion Works development were shared with residents in response to a leaflet put out by Councillor Neil Murray.</p>	<p>Jackie Ward / Jon Davies</p>
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<p>Curtis are exploring options for sale of their site at the Albion Works and a buyer is likely to emerge over the next few months.</p> <p>As of January 2023, there were 12 vacant plots at Long Leys Road, so there is potential for community growing activity. The meeting felt the allotment growing centre element of the Village Centre project could best be explored via the Neighbourhood Plan consultation.</p>	
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10. Newt Hollow Potential Tenancy Agreement

JD exploring further options with Caroline Steel.	
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11. Sales of land owned by the Suthrell family

Ownership and maintenance liability for Lot 2b has been transferred to LGMC. The Lot 3 gifting to LCC Highways is progressing slowly.	
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12. Carols at Cloverleaf

Saturday 23 December 2023 at 5:30pm has been confirmed and planning is in progress along the lines of the 2022 event.	Keith Newsome
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13. Santa visit

Emma to progress thinking on a 2023 event, using the kind offer of a flatbed truck from a resident. Planning will start circa September.	Emma Olivier Townrow
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14. Proposed Mission Statement

It was agreed to be appropriate to include this in the overall Neighbourhood Plan consultation.	
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15. Lincolnshire Co-op Potential Grant

<p>On 3 April LLRA will be part of the voting process for Co-op Community Champions. A grant of £500 would enable LLRA to purchase litter picking equipment to enable community sessions to resume in the autumn. Information on how to vote will be communicated to the community when the voting system is live.</p>	Jon Davies / Jackie Ward
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16. LLRA AGM 2023

<p>A date of 6.30-8.30pm Tuesday 13 June has been agreed with St. George's Hospital and will be added to the website diary. KN can provide chairs and a sound system to allow attendees to hear more clearly.</p> <p>Some consideration needs to be given from a Health & Safety perspective to how best to manage a larger number of attendees, given the 2022 attendance. The lighter evenings will help significantly. Use of Eventbrite and also requiring people to pre-register was also suggested, provided that this did not result in digital exclusion. Use of zoom for those unable to</p>	Keith Newsome
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Appendix A: Summary and Cash Flow for LLRA Management Meeting 28-mar-23

SUMMARY		
Detail	Balance	Notes
Cash Flow	249.54	
Ring fenced	6318.45	
Land Albion	0.00	
NP Grant	0.00	
Balance LLRA	6567.99	

CASH FLOW								
Date	Detail	Cost Code	G/L	Chq No.	CR	DB	Balance	Notes
01/04/22	Opening Balance						366.68	
08/04/22	Bank Chgs	GEN	2010			7.80	358.88	£5 mthly + 7 x 40p
25/04/22	Printing & Stationery	GEN	2004	100080		298.77	60.11	Printing. News letters. Flyers. General admin costs.
08/05/22	Bank Chgs	GEN	2010			5.40	54.71	£5 mthly + 2 x 40p
08/06/22	Bank Chgs	GEN	2010			5.80	48.91	£5 mthly + 2 x 40p
08/07/22	Bank Chgs	GEN	2010			5.00	43.91	
08/08/22	Bank Chgs	GEN	2010			5.00	38.91	
08/09/22	Bank Chgs	GEN	2010			5.00	33.91	
08/10/22	Bank Chgs	GEN	2010			5.00	28.91	
08/11/22	Bank Chgs	GEN	2010			5.00	23.91	
09/12/22	Bank Chgs	GEN	2010			6.20	17.71	£5 mthly + 3 x 40p
18/01/23	T/f Land Albion	GEN	3000		262.40		280.11	As per Minutes Comm Meeting 17/01/2023
18/01/23	T/f Ring Fenced	GEN	3000		250.00		530.11	As per Minutes 17/01/2023 – for ongoing costs
08/01/23	Bank Chgs	GEN	2010			5.40	524.71	

08/02/23	Bank Chgs	GEN	2010			5.00	519.71	
04/03/23	Zurich Ins	INS	2006	100098		265.17	254.54	3rd Party and Theft Ins
11/03/23	Bank Chgs	GEN	2010			5.00	249.54	To 17/02/23
	BALANCE				512.40	629.54	249.54	

Bank Reconciliation 18/03/2023

Balance @ Bank **6833.16** @ last statement 18/03/2023

Less unpresented Cheques **265.17** Zurich 3rd Party Ins, theft & Vandalism

6567.99

Expenditure since last meeting:

Bank Charges 5.00

Zurich Ins **265.17**

270.17