

## Minutes of LLRA Management Committee Meeting Tues 26 April 2022 6:00pm

**Purpose:** Review of current issues affecting Long Leys residents

**Present:** Gary Stimson, Megan Cox, Jackie Ward, Jon Davies, Keith Newsome, Glenn Smith

**Apologies:** Jim Hanrahan, Emma Olivier-Townrow

**Kindly hosted by:** Keith

### 1. Introduction by Chair

The meeting thanked Keith for hosting the meeting.	Action
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### 2. Minutes of Previous Meeting

Minutes and decisions of 29 March 2022 meeting were accepted as a true record.	
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### 3. Finances Update

<p><b>LLRA 2021/22</b> Accounts now closed. Jackie to ask Sab R. to independently inspect these as per usual.</p>	<b>Jackie</b>
<p><b>LLRA 2022/23</b> Opening balance cash flow: £366.68. Ring fenced account: £6,568.45 (excludes Albion Crescent acquisition funds)</p> <p>Cheques raised at meeting for £298.77 (flyer printing) and £4,000 (Albion Crescent Acquisition Fund – vendor legal costs).</p> <p>Bank Account: HSBC are unable to provide online sight of transactions without switching to a conventional online account which would not allow dual control. Megan mentioned Lloyds account (used by scouts) as a possible option for Jackie to explore. Glenn mentioned Nat West but this did not allow dual control.</p>	<b>Jackie</b>

### 4. Dial-A-Ride Subscription

<p>Was mentioned in A3 flyer. Glenn also supplied hardcopy extract from Dial-A-Ride newsletter. Jon to convert into an article to promote service. Charges have risen. The minimum user charge for the service is £4.50 which includes travel for upto 3 miles and then £1.50 per mile after that.</p> <p>Glenn not aware of any recent journeys from Long Leys. Subscription runs out in October.</p>	<b>Jon</b>
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### 5. A46 Underpass Fly Tipping

<p>Close off of area with bollards completed early April by county Highways. Jon has written to County Councillors Robert Parker and Dan McNally to convey thanks.</p> <p>Would be good to get a litter pick of area to remove general litter in trees etc. Hopefully it is less likely to return.</p>	<p><b>Jon</b></p>
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### 6. Carholme Community Forum (CCF) update

<p>Minutes of these meetings can be seen at <a href="http://long-leys.org/carholme-community-forum/">http://long-leys.org/carholme-community-forum/</a> Last (online) meeting: Tuesday 8 Feb 2021 Next meeting: TBA</p> <p>Councillor Robert Parker is now active. Hopefully a CCF will be organised post local elections when he is back to full strength.</p>	
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### 7. Commons Advisory Panel (CAP) Update

<p>Last (online) meeting: 7 March 2022 Attended by: Jon. Next meeting: to be organised as a Commons “walkabouts” after May elections.</p>	
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### 8. SID Update

<p>The new routine at each location is to keep SID in non-display mode for the first week. This allows a full week of traffic movement data to be collected on a single battery charge. It also then provides some good base speed data to compare with subsequent weeks when SID is displaying speeds. Data example: Appendix A shows snapshot comparison of Long Leys traffic in 2022 compared with pre-covid levels (2019). Jon to provide a post on this for the wider community (touching on the Hampton Street data as well).</p> <p>With SID operations now well established it is worth exploring whether solar power option or mains power options could be provided. An initial request for cost information from an individual from LCC Highways (installing LED lights in the Albions) didn't get any useful information. It will need to be a formal request. Glenn and Jon to explore.</p> <p>SID will move to Curtis location in May (Glenn on duty)</p>	<p><b>Jon</b></p> <p><b>Glenn /Jon</b></p> <p><b>Glenn</b></p>
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## 9. Whittons Park Playpark Upgrade

<p>Being actively used with all facilities available other than zip wire (likely by 10 May). Opening ceremony 3pm 10 May with CoLC. Four LLRA officers have been formally invited by Microsoft Teams meeting invite (Jon to check invite for rest of committee).</p> <p>Basketball coaching proposal: still awaiting proposal from Lincoln Lighting coach (hopefully in next week or so) to send to CoLC who may provide funding.</p>	<p><b>Jon</b></p>
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## 10. Veolia Project Closure

<p>Meeting with Jody Lupton, Veolia Business Manager went very positively. Hopefully relationship now back on a good foundation.</p> <p>Emma has emailed mentioning fencing problems and flood lights pointing into garden. Jon will liaise with Emma directly and see how this can be addressed.</p>	<p><b>Jon</b></p>
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## 11. LLRA Social Media Response Policy

<p>The social media policy formalised last month has helped guide LLRA responses. Abusive and offensive posts seem to have stopped for the time being although offensive ad hominem attacks were sent by email to senior contacts and councillors at CoLC.</p> <p>The “mimic Long Leys Community site” seems to have been removed by Facebook following various people reporting it.</p>	
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## 12. Planning Matters – General Reporting Discussion

<p>The meeting decided to split planning into three separate areas of reporting (see next three sections):</p> <ul style="list-style-type: none"><li>• Planning Watching Brief<ul style="list-style-type: none"><li>○ Essentially keeping up to date on all aspects of planning to alert committee to significant issues.</li></ul></li><li>• Long Leys Neighbourhood Plan 2021-2040<ul style="list-style-type: none"><li>○ Activity suspended in November 2019 when volume of potential new housing in Long Leys made it difficult to progress.</li></ul></li><li>• Long Leys Village Centre project<ul style="list-style-type: none"><li>○ Currently active project to deliver facilities under a Community Right to Build project. There is an overlap with the Community Right to Buy legislation being progressed in the West End to preserve the West End Tap as an Asset of Community Value (ACV). Both campaigns use Localism Act 2011 legislation and there may be opportunities to share information between the two groups.</li></ul></li></ul>	
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#### 14. Long Leys 2021-2040 Neighbourhood Plan

<p>Significant activity on this was formally suspended in November 2019 when volume of potential new housing in Long Leys related to the Central Lincolnshire Local Plan (CLLP) review made it unrealistic to progress until there was more certainty.</p> <p>Whilst there is not currently volunteer resource or funding to currently continue with the Neighbourhood Plan project the work already done by the Neighbourhood Plan Action Group (NPAG) is available to view at: <a href="http://long-leys.org/neighbourhood-plan/">http://long-leys.org/neighbourhood-plan/</a></p> <p>Some individual projects identified as part of NPAG activity have instead been executed separately instead, as the opportunity arises:</p> <ul style="list-style-type: none"><li>• Whittons Park Playpark Upgrade (£150,000)</li><li>• Hobblers Hole Management Agreement with city council</li></ul> <p>This ad hoc implementation will continue, reported under the LLRA management committee minutes rather than NPAG.</p> <p><u>Long Leys Housing Uncertainty</u></p> <p>A CLLP “call for sites” in 2019 indicated 166 acres of land for circa 1,600 new homes on farmland in Long Leys was submitted for consideration. This was provisionally rejected in August 2021 by the Central Lincolnshire Joint Strategic Planning Committee although this is currently still under consultation (ends May 2022). One site behind the allotments (COL/CAR/002) is considered as a “Reasonable alternative” for 507 homes.</p> <p>See document: SA Appendix 5.1 Housing Site Allocations - City of Lincoln (updated March 2022). Available at: <a href="https://central-lincs.inconsult.uk/CLLP.Proposed.Submission./consultationHome">https://central-lincs.inconsult.uk/CLLP.Proposed.Submission./consultationHome</a></p> <p>Should other sites mentioned in the current Central Lincolnshire Local Plan review not become available it could be back in play. LLRA will maintain a watching brief on this, and other land submitted.</p>	
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#### 15. Long Leys Village Centre Project

<p>Recent communication on this project can be seen at <a href="http://long-leys.org/shop-community-centre-allotment-growing-centre-project/">http://long-leys.org/shop-community-centre-allotment-growing-centre-project/</a></p> <p>The “LLRA. Who are we?” leaflet has been distributed to all homes in Long Leys. Online it has gone to email circulation list, plus Facebook sites (Long Leys Community, WERA, Yarborough Road / Long Leys Area Allotmenters).</p> <p>Megan to provide copies to those on the Long Leys allotments that request them.</p>	<p><b>Megan</b></p>
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<p>Jon to also provide some laminated copies to Megan (if A4 OK via Glenn?)</p> <p><u>Next steps / current issues:</u></p> <p>Grant funding application form completion in progress. Hope to complete by month end.</p> <p>May newsletter update for residents being developed (copy sent 15 April to Management committee for amends). To be leaflet dropped, using cheaper paper than A3 flyer. [Subsequent meeting after-thought: We probably need to put out a more limited interim online update during April.]</p> <p>Background activity - preparation of briefing sheets ready for start of consultation. Two draft sheets were sent on 15 April to management committee for review and any amends:</p> <ul style="list-style-type: none"> <li>• 3 – site choice</li> <li>• 4 – Wider impact on Lincoln's allotments (previously issued 20 March)</li> </ul> <p>See Appendix A for outline list and status of all likely sheets required for consultation.</p> <p>Lincolnshire Food Partnership (LPF) support in progress on allotment centre and shop operator profile. LPF board meeting is in early may – details should be confirmed after this. In the meantime, reference site visits continue:</p> <ul style="list-style-type: none"> <li>• Visited: South Ormsby Estate</li> <li>• Future visits include: Ropsley Market Garden CSA, Willoughby Road Boston.</li> </ul> <p>Village Hall visits (need summarising for evidence base)</p> <ul style="list-style-type: none"> <li>• The Hub, Nettleham – best site seen so far in terms of match with Long Leys. They could also provide future consultancy support.</li> <li>• Moorland Community Centre – losing circa £20k per year for last 5 years –some lessons on what not to do.</li> <li>• Bassingham –visited 2020 - parish council offices included on site.</li> </ul> <p>Further site visits will be identified to appropriate village/community hall type venues</p> <p>Appointment of planning consultant (once grant cash available).</p> <p>Once planning consultant in place, plan community consultation.</p>	<p><b>Jon / Glenn</b></p> <p><b>Jackie/Jon</b></p> <p><b>All</b></p> <p><b>Jon</b></p> <p><b>All</b> <b>All</b></p> <p><b>Jon / Jackie</b></p> <p><b>Jon / Jackie</b></p> <p><b>Jon / Jackie</b></p> <p><b>Team</b></p> <p><b>Team</b></p>
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<p>Keith advised he had been approached by a resident asking questions on the impact on flooding and traffic on the Village Centre project. Gary advised that these aspects along with many others would be addressed as part of the design of the development which, as with all developments, would need to meet National Planning requirements. Keith to advise resident.</p> <p>Gary confirmed that CoLC should provide a summary of their consultation with allotment tenants by mid-May.</p> <p>Gary confirmed his understanding that the conditions mentioned in the CoLC 28 March communication referred only to the land acquisition element of the project, not to any planning function. CoLC would of course continue to fully meet its statutory obligations under planning laws.</p>	<p><b>Keith</b></p>
<p>As LLRA is relatively new to understanding the practical aspects of CoLC's statutory obligations on supporting Neighbourhood Forums it was agreed Jon/Jackie would approach Locality for technical support on this aspect. This issue seemed to be one experienced by other community groups as Locality has advised LLRA that:</p> <p><i>"If you are a group and are experiencing entrenched issues or cannot reach agreement with a statutory agency (including your local planning authority) and this is preventing you from progressing, we may be able to offer you some time limited support through our delivery partners. To find out more please complete our contact us form, setting out your issues. We can then consider this and get back to you."</i></p> <p>The meeting noted that satellite imagery (of variable quality) covering Long Leys Road allotments is publicly available via Google maps and similar and covers a number of years. It was agreed that this is a useful resource and has further potential to be used to aid understanding of the historical development of the allotments including allotment utilisation, which may help to inform any future discussions with CoLC and other organisations.</p>	<p><b>Jackie/Jon</b></p>

#### 16. Footpaths / Cycleways – Newt Hollow route

<p>Jon to put community woodland proposal together in next month or so (For review at May meeting)</p>	<p><b>Jon</b></p>
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#### 17. Oakleigh Drive/Industrial Cottages – Maintenance of Foliage

<p>Situation will be kept under review.</p>	
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#### 18. Sales of land owned by the Suthrell family

<p>Looks like progressing now. No overage clause required on lot 3. Will frustratingly be required on lot 2b (additional cost circa £1,000).</p>	
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<p>Jon has highlighted the current position on the two purchases in an email sent to the management committee 26 April.</p> <p>Meeting confirmed that it is appropriate for Lot 2b to be gifted to Langton Green Management Company (LGMC) as the most suitable future owner for long term maintenance of the area.</p> <p>Jon confirmed that all residents contributing to the purchase were aware of the logic behind gifting the land to LGMC. On 18 April LLRA wrote to contributing residents inviting them to suggest alternatives. No alternatives have been suggested but until the transfer is complete, other options can still be considered. The city council is not a realistic option. It was not interested and even if it was would require at least a further £5k up front to cover future maintenance costs.</p>	
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19. AOB

<p><u>AGM 2022:</u> Now looking unlikely due to venue difficulties but situation will be kept under review.</p> <p><u>72-hour rule on these minutes:</u> Meeting agreed with Gary’s proposal that given the complexity of discussions the management committee should be given 3 days to review the meeting minutes and suggest any amends. After that time the minutes will be deemed to be acceptable (although not formally approved) and can be posted on the web for full transparency.</p> <p><u>Future Items</u> Lack of time prevented further AOB issues being raised but topics for a future meeting include:</p> <ul style="list-style-type: none"> <li>• Amends to 2019 Constitution – mainly to reflect learnings from COVID impact.</li> <li>• LLRA Communication policy – formalise and potentially improve what we have.</li> </ul> <p>The meeting closed at 9:30pm</p>	<p><b>All</b></p> <p><b>All</b></p>
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20. Management Meeting Dates

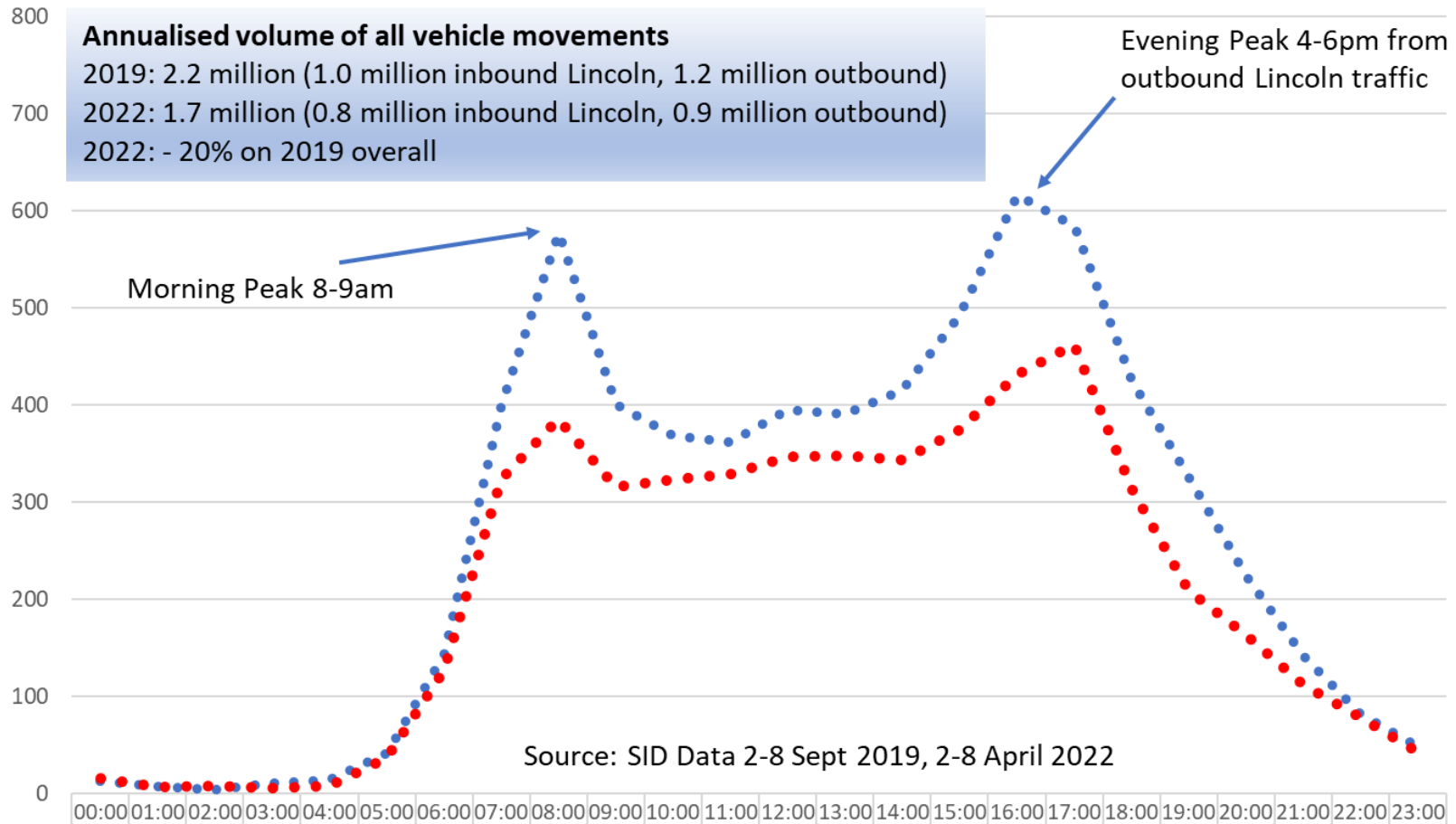
<p>Next meeting: <b>6-8pm Tuesday 24 May– Kindly Hosted by Gary</b></p> <p>For all minutes see <a href="http://long-leys.org/management-committee-minutes/">http://long-leys.org/management-committee-minutes/</a></p>	
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**Appendix A: SID summary of Long Leys Traffic**

## Average Traffic Volume by Hour on Long Leys Road Weekdays - Curtis Bakery (L3) and Hospital (L2)

Vehicles per hour



	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00
●●● 2019 average	13	8	4	10	15	41	144	401	578	401	369	362	395	391	415	492	616	584	425	325	224	142	82	49
●●● 2022 average	16	7	8	6	8	37	127	323	386	315	324	329	346	348	343	374	431	462	315	210	163	113	78	42

## Appendix B: Village centre Project - Briefing Sheets Needed for consultation – possible contents

A4 flyers - possible sheets

Usually double sided A4 - either colour or b/w depending on content

No (may change)	Status	Issue date	Title or description
	Issued	22-Apr	LLRA: Who are we? - mainly for new residents and those unfamiliar with LLRA (A3 folded to A4)
1	in development		Project team profiles (Jon, Jackie, John) plus overview of overall process
2	in development		Overview of facilities being planned - how will they be used
3	Draft		Alternative sites considered
4	Issued	20-Mar	Wider impact on Lincoln's allotments
5	Draft		Impact of site: What traffic volumes are anticipated?
6	Draft - part		Impact of site: What noise is anticipated?
7	in development		Impact of site: Are there risks of any additional Anti-Social Behaviour?
8	in development		LLRA's pledges to allotment holders potentially affected
9	Draft - part		LPA vs NDO planning process
10	possible		Building with other materials - hempcrete possibility?
11	possible		Allotment Growing Centre Further Detail
12	possible		Village Hall Further Detail
13	possible		Shop Further Detail

Updated 26-april