

# Minutes of LLRA Management Committee Meeting

## Wed 24 May 2023 6:30pm

**Purpose:** Review of current issues affecting Long Leys residents

**Present:** Gary Stimson, Jon Davies, Jackie Ward, Emma Olivier-Townrow, Keith Newsome (part), Glenn Smith (part)

**Apologies:** Jim Hanrahan, Nick Wiles

**Kindly hosted by:** Gary

### 1. Introduction by Chair

The meeting thanked GSt for hosting the meeting. <b>Note:</b> At the start of the meeting there were 4 committee members present, meaning that the meeting was not quorate and any decisions would need to be subsequently ratified by at least one further committee member.	Action
--	--------

### 2. Minutes of Previous Meeting

Minutes and decisions of 28 March 2023 meeting were accepted as a true record.	
--	--

### 3. Finances Update

JW provided 2022/23 Accounts for the meeting to review along with a cash flow. See Appendix A. Accounts prepared to IFRS Accounting Standards. Currently being inspected ready for AGM.	
It was requested that for the AGM a summary by general ledger code for 2022-23 expenditure is also provided.	<b>Jackie Ward</b>
KN has yet to receive banking mandate details from HSBC.	<b>Jackie Ward / Keith Newsome</b>
JD has written to LCC requesting a 3-year extension on the SEC building S106 agreement document. LCC currently considering this and the likely costs which LLRA would have to pay to achieve this.	

### 4. LLRA AGM 2023: 13 June

Date confirmed as 6.30-8.30pm Tuesday 13 June at Discovery Café. Local councillors have been invited to attend. Keith will (with help from others) provide 90 chairs and sound system.	<b>Keith Newsome</b>
A Long Leys News will go out by the end of May, AGM specific. A draft was circulated at the meeting and feedback was given. A revised version will be sent via email for final review. A new printer cartridge may be required to print the newsletter.	<b>Jon Davies / Jackie Ward</b>
Agenda currently has no resolutions, with just the management committee elections. JW and EOT to stand down by rotation and can stand for re-election.	

Good opportunity for residents to hear from local councillors and this will be the core of the meeting.	
---	--

#### 5. Carholme Community Forum (CCF) update

<p>Last meeting: Tuesday 11 May attended by GSt, JD Next meeting: Tuesday 20 June 2023 (TBA)</p> <p>LCC Highways have yet to provide details on mitigation measures for the planned major work on Carholme Road during June/July 2023.</p> <p>Flooding on Carholme Road/Hewson Road was raised as a concern after heavy rainfall in March-May. This will be explored further. One specific problem is the lack of access for gully/drain clearance due to parked cars. This is despite requests for cars to be moved.</p>	
---	--

#### 6. Commons Advisory Panel (CAP) Update

<p>Last meeting: 1 April 2023 (West Common walkabout) attended by JD Next meeting: 4 July 2023</p> <p>At the walkabout LLRA highlighted the boggy areas around the outside of the Common that could do with additional soil. This is now on the CAP agenda as is the lack of areas for wildlife on the golf club side of West Common, due to excessive mowing and little long grass / rough.</p> <p>Caroline Steel has agreed to lead two nature walks on West Common:</p> <ul style="list-style-type: none"> <li>• Wednesday 14 June 2023 (6.30pm)</li> <li>• Saturday 17 June (10.30am).</li> </ul> <p>These will be advertised via usual channels and also via AGM flyer with a sign up required as numbers will be limited to 25.</p>	
---	--

#### 7. Speed Indicator Device (SID) Update

<p>SID currently on Hewson Road and will move to Whitton(s) Park in June. Pete Wilkinson at WERA has experienced battery problems and proposed taking the lead on changing connectors to a more robust type.</p> <p>Once funding available via LCC, the new solar SID will be ordered. JD to chase LCC for progress.</p> <p>GSm advised that with the departure of the LCC Road Safety Manager there was no one in position to progress the extension to the existing pole. GSm to chase.</p> <p>LCC confirmed that VAT cannot be avoided on the SID purchase by using LCC as the purchasing authority.</p>	<p><b>Jon Davies</b></p> <p><b>Glenn Smith</b></p>
---	--

## 8. Whittons Park Playpark Upgrade

Zip wire now functioning so the issue can be considered closed.	
---	--

**At this point Keith Newsome joined the meeting making it quorate. Previous discussions above were reviewed to confirm acceptance.**

## 9. Planning Watching Brief – Planning Applications

4 in total since last meeting	
-------------------------------	--

<u>48 Albion Crescent:</u> Application of render to front gable and rear section of walling.	
--	--

<u>18 Albion Close:</u> Side and rear extension to a bungalow.	
--	--

<u>Land adjacent to 132 Long Leys Road:</u> Installation of 15m 5G Monopole pole and additional equipment cabinets.	
---	--

This has been circulated via usual channels with feedback via planning process. LLRA were contacted by a reporter from the Lincolnite but we declined to enlarge on the communication already sent to residents.	
--	--

Feedback is that the vast majority of residents would welcome modern infrastructure but for many living nearby the height of the current design is out of proportion with the green look and feel of Long Leys. It is understood that this is partly a cost-saving exercise as operators prefer fewer larger towers as it is cheaper than more smaller towers to achieve the same coverage. It is difficult for residents to understand whether the right balance has been struck as there is inadequate information. It would be helpful to have a clearer understanding of whether a lower height mast is possible and why the boxes are not blended into the green hedge rather than painted basic grey.	
---	--

There appears to have been inadequate consultation and zero communication from the developer prior to the planning application. This is not in line with the Department for Digital, Culture, Media & Sport's <i>Code of Practice for Wireless Network Development in England</i> . As a new site there should have been at least some community consultation prior to the application being submitted.	
---	--

The meeting agreed that LLRA should, whilst welcoming modern infrastructure and improved mobile phone coverage, object to the failure to follow process and ask that a more extensive consultation of neighbours and the community should be carried out by the developer before resubmission. Other aspects considered objectionable by some would be submitted by individuals rather than LLRA.	
---	--

<u>Land adjacent to 32 Albion Crescent:</u> Revised application to build one larger rather than two smaller bungalows.	
--	--

This improves footpath access with a path which will be less enclosed and with low level solar lighting which reduces the existing risk of slips and falls.	
---	--

**Jon Davies**

The plans show the retention of the existing Horse Chestnut although without a TPO (Tree Preservation Order) this could be felled in the future.	
--	--

#### 10. Long Leys 2021-2040 Neighbourhood Plan

<p>Neighbourhood Plan grant applications from Locality have yet to open for 2023/24. LLRA is in touch with two planning consultants, both of whom advise this delay is not unusual. LLRA's application will be progressed once the grant system is back on-line.</p> <p>There has been no further information on plans for the former Curtis site, although meetings between interested parties were believed to be progressing.</p>	<b>Jackie Ward / Jon Davies</b>
--	---------------------------------

#### 11. Newt Hollow Potential Tenancy Agreement

JD exploring further options with Caroline Steel.	
---	--

#### 12. Sale of land owned by the Suthrell family

Completed other than the transfer of Albion Crescent Green to LCC.	
--	--

#### 13. Carols at Cloverleaf 2023

KN to contact Cloverleaf to finalise timing: Saturday 23 December at 5:30pm.	<b>Keith Newsome</b>
--	----------------------

#### 14. Santa visit 2023

KN to provide contact for Lincolnshire Fire Brigade Santa activity to see if this could work for Long Leys.	<b>Keith Newsome</b>
---	----------------------

#### 15. Lincolnshire Co-op Potential Grant

<p>Liquorice Park managed to secure the Burton Road slot for Co-op Community Champions.</p> <p>It was proposed to explore other grant options for litter picking equipment.</p>	<b>Jon Davies / Jackie Ward</b>
---	---------------------------------

#### 16. A46 Underpass – Safety Issue due to foliage growth into road

KN had highlighted a near miss in this area. JD has provided a link for KN to complete a fix my street report ( <a href="https://fixmystreet.lincolnshire.gov.uk">fixmystreet.lincolnshire.gov.uk</a> ). JD will then follow this up with a more detailed complaint and request for specific action, which can be copied to County Councillor Robert Parker.	<b>Keith Newsome / Jon Davies</b>
--	-----------------------------------

## 17.AOB

<p>Prior to the May 2023 council elections there was extensive activity on the need for voter ID at polling stations. This included leafleting by councils and major political parties so, after reflection, JD did not add to this. Overall, in Lincoln 57 people were turned away without proper ID and 25 subsequently returned with ID to vote.</p> <p>Local election result: Turnout in Carholme at 34% was well up on the 29% in the city overall. Councillor Neil Murray was returned with a substantial majority. He polled 1,066 votes with the second placed candidate gaining 216 votes.</p> <p>The Lincoln Grand Prix Cycle Race on 13 May had an unadvertised closure of the northbound A57 from Carholme Road to Long Leys Road with an excessive diversion via Saxilby with southbound cars queued at the Burton Waters roundabout. The lack of advance warning created unnecessary disruption. JD to highlight this to the organisers and LCC Highways.</p> <p>A resident has raised concerns about the poor quality of the Royal Mail postal service to local city councillors. Councillor Lucinda Preston has agreed to explore what can be done although her initial view is this is part of a wider national problem for Royal Mail.</p> <p><b>Note:</b> At this point GSm joined the meeting to provide an update on SID progress.</p> <p>The meeting closed at 8:15pm</p>	<p><b>Jon Davies</b></p>
---	--------------------------

## 18.Management Meeting Dates

<p>Next meeting: <b>Proposed but not confirmed for Tuesday 8 August 2023. Kindly hosted by Gary Stimson. GSt to confirm availability.</b></p> <p>For all minutes see <a href="http://long-leys.org/management-committee-minutes/">http://long-leys.org/management-committee-minutes/</a></p>	<p><b>Gary Stimson</b></p>
--	----------------------------

JP Davies  
v1.1 24 May 2023

## Appendix A: 2022/23 Year End Accounts + Cash Flow

### LLRA – LONG LEYS RESIDENTS ASSOCIATION YEAR END FINANCIAL STATEMENT 1<sup>st</sup> April 2022 - 31st March 2023

The following report sets out the income and expenditure of the LLRA Funds to 31 March 2023

	CR	DB	TOTAL
<b>Opening Balance</b>			
1. LLRA Cash Flow	366.68		
2. LLRA Ring Fenced	6568.45		
3. Albion Land Donations	13485.00		
			<b><u>20420.13</u></b>
<b>INCOME</b>			
1. LLRA Cash Flow	712.40		
2. LLRA Ring Fenced	0		
3. Albion Land Donations	1590.20		
<b>Total Income</b>			<b><u>2302.60</u></b>
<b>EXPENDITURE</b>			
5. Cash Flow Expenses		629.54	
6. Ring Fenced		250.00	
7. Albion Land		15075.20	
<b>Total Expenditure</b>			<b><u>15954.74</u></b>
 Closing Balance Cash Flow			449.54
Closing Balance Ring Fenced			6318.45
Closing Balance Albion Land			0.00
<b>TOTAL BALANCE OF FUNDS</b>			<b><u>6767.99</u></b>
 <b>Funded by:</b>			
<b>Balance @ Bank 31/03/2023</b>			6767.99
			<b><u>6767.99</u></b>

CASH FLOW								
Date	Detail	Cost Code	G/L	Chq No.	CR	DB	Balance	Notes
01/04/22	Opening Balance						366.68	
08/04/22	Bank Chgs	GEN	2010			7.80	358.88	£5 mthly + 7 x 40p
25/04/22	Printing & Stationery	GEN	2004	100080		298.77	60.11	Printing. News letters. Flyers. General admin costs.
08/05/22	Bank Chgs	GEN	2010			5.40	54.71	£5 mthly + 2 x 40p
08/06/22	Bank Chgs	GEN	2010			5.80	48.91	£5 mthly + 2 x 40p
08/07/22	Bank Chgs	GEN	2010			5.00	43.91	
08/08/22	Bank Chgs	GEN	2010			5.00	38.91	
08/09/22	Bank Chgs	GEN	2010			5.00	33.91	
08/10/22	Bank Chgs	GEN	2010			5.00	28.91	
08/11/22	Bank Chgs	GEN	2010			5.00	23.91	
09/12/22	Bank Chgs	GEN	2010			6.20	17.71	£5 mthly + 3 x 40p
18/01/23	T/f Land Albion	GEN	3000		262.40		280.11	As per Minutes Comm Meeting 17/01/2023
18/01/23	T/f Ring Fenced	GEN	3000		250.00		530.11	As per Minutes 17/01/2023 – for ongoing costs
08/01/23	Bank Chgs	GEN	2010			5.40	524.71	
08/02/23	Bank Chgs	GEN	2010			5.00	519.71	
04/03/23	Zurich Ins	INS	2006	100098		265.17	254.54	3rd Party and Theft Ins
11/03/23	Bank Chgs	GEN	2010			5.00	249.54	To 17/02/23
23/03/23	Lincoln City Council	Land Rental	1014		200.00		449.54	
	<b>BALANCE</b>				<b>712.40</b>	<b>629.54</b>	<b>449.54</b>	