Minutes of LLRA Management Committee Meeting
Monday 21 September 2026 6:00pm

Purpose: Review of current issues affecting Long Leys residents

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Present: Gary Stimson, Jackie Ward, Liz Wilson, Jon Davies, Natalie Evans, Ben Hill
Apologies: Keith Newsome
Kindly hosted by: Jackie Ward

1. Introduction by Chair

The meeting thanked Jackie Ward for hosting the meeting.	Action

2. Minutes of Previous Meeting

Minutes and decisions of 16 June 2026 were accepted as a true record.	

3. Next Meeting

Proposed for: Tuesday 10 November 2026 hosted by (TBC) AGM planned for: Tuesday 6 October 2026.	

4. Finances Update

Cash Flow: See Appendix A.	

5. Governance and Constitutional Compliance

Constitution changes will be reformatted by JD and included in newsletter ready for 6 October AGM. NE offered to help deliver. BH and JW need to get a committee nomination form completed to stand in the LLRA Management committee elections on 6 October.	**Jon Davies** **Ben Hill** **Jackie Ward**

6. Footpath No. 3 closure (Albion Crescent to Burton Road roundabout)

The footpath creation order is complete. Quotes have been requested by Lincolnshire County Council for the new footpath work. Timing unknown. JD to write to LCC re S106 commitment when the request for funds comes in. Work on stabilising Yarborough Road continues.	**Jon Davies**

7. Neighbourhood Plan

The Long Leys Neighbourhood Forum designation has expired and needs to be renewed. This is in process with a 6-week consultation by the city council expiring on 30 October.	

Once designation is received (likely, early November) then the Regulation 14 Consultation needs to be repeated, due to the revision of policies to satisfy potential conflict with the current Central Lincolnshire Local Plan. The intent is to be ready to run the Regulation 14 Consultation in early November with the consultation lasting until early January 2027. The LLRA Management Committee should see the revision during mid-October and will have until January to provide final feedback. The changes from the initial version will be tracked by a community consultation statement.	**Jon Davies**

8. Underpass Graffiti / Mural project

NE and JW to continue to explore options. The Tuxford mural project was mentioned as worthy of exploring further.	**Natalie Evans** **Jackie Ward**

9. Carholme Community Forum (CCF) update

Last meeting: 6 August 2026 (attended by LW / JD). (The minutes will be circulated to committee members when available). Next meeting: 8 October (JD, LW is unavailable) • Jon Davies was re-elected Vice Chair of CCF (Neil Murray continues as Chair). • A resolution on the vandalization of parking signs in the Burton Road area is anticipated. • The Ellis Mill restoration project is attracting widespread support. • The flooding of Long Leys Road by White Gables was raised as a concern.	

10. Commons Advisory Panel (CAP) and West Common Update

Last meeting: 7 Sept 2026 (BH/JD). Next meeting: 30 Nov 2026 (JD/BH). • Time Team may explore the Malandry area of South Common during October, searching for the Hospital for the Holy Innocents. • Commons Management Plan: No draft was presented at the meeting. Pressure was applied to the city council to use part of the CAP income to commission consultants to either complete the work or to take some of the existing workload off the staff involved. • A walkabout on West Common identified opportunities for pond clearance and for the Victorian Lido area to be partially cleared. • The unused Tug of War practice equipment will be removed, as it is unsafe. • Various parcels of land connected with the former Railway on South Common have come up for auction. CAP is exploring how ownership of these can be achieved. • Bottle diggers continue to be a concern on South Common. • Concerns over the fire risk over the summer were raised with the Fire and Rescue Services. Advice will be sought for the future. Note: JD to explore the fire risk concern with the city council portfolio holder for Remarkable Places, Cllr Rebecca Longbottom as well as with the Lincolnshire Resilience Forum.	**Jon Davies**

11.Community Speed Watch / SID Update

Continuing to look for volunteers for speed watch sessions. This will be highlighted in the AGM newsletter communication. SID analysis still outstanding due to other priorities.	**Jon Davies**

12.Planning Watching Brief – Planning Applications

Albion Works Ltd (owners of the former Curtis bakery site) have applied for permission to demolish the buildings. Start date has been advertised as 1 October. JD to write to Bloom and Co and Albion Works Ltd to request clarification on some of the details and to offer LLRA as a communication channel for any information on the activity.	**Jon Davies**

13. Liaison with Local Councillors

Current County Councillor priorities • Repair/replacement of Footpath no 3 to Burton Road roundabout (progress reported in 6 above). • Long Leys Road, Carram Way right turn outbound Lincoln traffic potentially clashes with inbound Lincoln traffic turning into Cloverleaf Care Home. This needs addressing as a safety concern. A solution is being developed by Highways. No timing available. Outstanding priorities with city councillors: • None. Fix my street is the most effective way to report issues online to Lincolnshire County Council. Use Report it for City of Lincoln Council.	**Jon Davies / Cllr Neil Murray**

14.AOB INCLUDING PREVIOUS

JW progressing issues with Oakleigh Drive green space. NE raised concerns over Morgan Sindall skip overflowing and will follow through with their management. The road layout at Upper Long Leys Road could potentially be improved. This could be done as part of a wider traffic assessment for Carholme by LCC Highways. The meeting closed at circa 8.00 pm For all minutes see http://long-leys.org/management-committee-minutes/	**Jackie Ward** **Natalie Evans**

JP Davies
v1.0 21 September 2026

Appendix A: Finance Update

SUMMARY 2026-27		
Detail	**Balance**	
Cash Flow	69.52	
Ring fenced	4325.78	
Balance LLRA	**4395.30**	

Finance Update – Committee Meeting Monday 21st Sept 2026		
Cash Flow:		
Balance at last meeting	69.92	
Income since last meeting	0.00	
Expenditure since last meeting:		
Bank Charges	0.40	
Balance Cash Flow		**69.52**
Ring fenced		
Balance at last meeting	4325.78	
Income since last meeting	0.00	
Expenditure since last meeting:	0.00	
Balance Ring fenced		**4325.78**
2.Total LLRA Funds Held at Bank		**4395.30**
Bank Reconciliation		
Less Unpresented Cheques		
Balance at Bank		**4395.30**
Projected Expenditure 2026–2027		
Bank Charges @ 40p per Cheque (see note 1 below)		
Zurich 3rd Party Ins Payable annually in March Estimate £300	300.00	Estimate
Final payment to NP OpenPlan Consultant £1060 + VAT = £1276.00	1276.00	
Future Reminder: Money to be requested from Sec106 Grant asap.		
Hand held Speed Gun Purchase March 2026 – Possible S106 funding £172.67	172.67	
Openplan NP Consultant Invoice – Possible S106 funding £1100 + £1060 + VAT = £	1100.00	**Paid March 2026**
	220.00	**+ VAT**
Outstanding Balance	1060.00	**Due on Submission (see NP Grant below)**
Outstanding VAT	216.00	**+ VAT**
JD to be requested from Sec106 Grant.	**2768.67**	

SECTION 106 GRANT				
End date confirmed as 27th January 2025. **Extension requested.**				
Balance @ 31 March 2016	70578.00			
22/5/2018 purchase of SID	2759.60			
1/12/2021 Albion Land Acquisition	5000.00			
2/06/2025 Drawdown for Purchase of Solar SID	3119.80			
19/12/2024 Drawdown for Purchase of Solar SID	2740.00			
Unconfirmed Bal - (Confirmation of balance requested from LCC. Plus Interest?)	**56,958.60**			
PENDING REQUESTS				
New footpath S106 contribution with be by IDT (Inter Departmental Transfer)	**25,000.00**	Estimate		
Hand Held Speed Gun – JD to request S106	**172.67**			
Openplan NP Consultant Invoice – Possible S106 funding £1100 + £1060 + VAT = £2596.00 JD to request	**2,596.00**			
NP Grant				
Consultant Quote	7200.00			
Paid todate	6140.00			
Balance outstanding – payable on coordination and support of formal submission of the Neighbourhood Plan to the LPA	**1060.00**	**+ VAT**		
NP Grant ceased as of 31st March 2025				
NP Grant 2024/25 (Held by CofL Council) Grant Ref: NPG-13876	**Spent 2024-25**	**Budget 2024-25**	**Unspend @31/3/25**	
OpenPlan Consultant – Developing Plan	2880.00	£5,040.00	**2160**	
Printing of materials - Printing Workshops – J Davies £63.36 less VAT £10.56	52.80	£600.00	547.2	
Meeting Hall Hire - G Stimson Coffee NP/MasterPlanning £14.80 less VAT £2.47	12.33	£200.00	187.67	
Spend to 11/03/25	**£2,945.13**	£0.00		
Balance Remaining @ 31/03/2025	**2894.87**	**£5,840.00**	**£2,894.87**	
Returned 31/03/2025	**£2,894.87**			
Balance @ 31/03/2025	**0.00**			
Notes				
1. **Bank Charges:** £5 monthly banking fee ceased Sept 2025. 40p charge per transaction remains				
2. Neighbourhood Plan Completion – this my be covered by S106 Grant				
£2596.00 Consultant fees will be payable after grant closed @ 31/03/2025.				
It was agreed JD would submit a claim for S106 Grant funding. If not awarded the LLRA agreed to cover the cost				
* Please request reimbursement before the end of the financial year that the expenditure relates to..				