

Minutes of LLRA Management Committee Meeting Tuesday 2 September 2025 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Liz Wilson, Jon Davies, Natalie Evans, Keith Newsome, Jackie Ward

Apologies: Ben Hill, Glenn Smith

Kindly hosted by: Natalie Evans

1. Introduction by Chair

The meeting thanked Natalie Evans for hosting the meeting.	Action
--	--------

2. Minutes of Previous Meeting

Minutes and decisions of 3 June 2025 were accepted as a true record.	
--	--

3. Next Meeting

Proposed for: Tuesday 4 November 2025 hosted by LW. LLRA AGM confirmed for 6.30pm Tuesday 9 September at Discovery Café. KN will provide microphone as per previous years. Set up will from 6pm. 25-30 chairs will be provided by the hospital.	Jon Davies Keith Newsome
--	-------------------------------------

4. Finances Update

Cash Flow: See Appendix A. The 2024/25 accounts are online. There was a discussion on whether the ring-fence concept should continue to be applied to the accounts. For the AGM the community will be advised that LLRA will release £400 from ring-fenced money / reserves.	
--	--

5. Grant Applications

<u>Uk Shared Prosperity Fund (UKSPF)</u> An application has been made for £3,072 to fund the completion of the Long Leys Neighbourhood Plan. JD/JW awaiting notification	Jon Davies + Jackie Ward
---	-------------------------------------

6. Governance and Constitutional Compliance

Keith Newsome & Jon Davies are standing for re-election at the AGM. Glenn Smith is standing down. There is potential for up to two new committee members to be co-opted if no-one comes forward prior to the AGM. A new compliance officer will be needed when the new committee make-up is agreed.	
---	--

7. Footpath No. 3 closure (Albion Crescent to Burton Road roundabout)

The resident consultation gave a 94% approval for the resolution: <i>Should LLRA provide £25,000 from the Community Purpose Fund to part fund a new footpath between Albion Crescent and Yarborough Road?</i> (YES 159, NO 10). Next steps are: - Lincolnshire County Council (LCC) to publish creation order for new footpath. - JD to write to LCC to confirm commitment of money and invoice. - JD to explore with city council and LWT how excess spoil could be used on Hobblers Hole to improve water feed to pond	Jon Davies Jon Davies
--	--

8. Neighbourhood Plan

The draft plan is still being worked on with the objective of consulting with the community circa 1 October. Current plan is: - Newsletter advising consultees of 6-week consultation - Online access to documents - A printed copy available at selected management committee member addresses Once the initial consultation is complete then any changes will be made and then the document submitted to the Local Planning Authority There is circa £3k of funding still required to complete the project. With the cancellation of centrally provided grant funding, LLRA have applied for funding from the UKSPF.	Jackie Ward + Jon Davies
---	---

9. Community Energy Project: Midlands Net Zero Hub Grant

Grant funding for stage 2 has been provided (£100,000). Sincil Land Community Trust will be the fundholder. The project will set up a Community Benefit Society and seek to install solar panels and battery storage at Lincoln City Football Club. The funding will allow a full design to be completed for the installation. Once stage 2 is complete (estimate 6 months) then long-term investors, including those in the community, will be approached to fund the installation.	
---	--

10. Underpass Graffiti / Mural project

The survey was completed with 57 respondents giving a range of views. This has been shared with the community. First priority is to get the graffiti removed. JW has emailed Councillor Neil Murray to ask if he can investigate who owns the structure and request they clean it. NE will provide an update at the Community Meeting. Note: Subsequent information provided by city council is that they do not own it and so will not pay for graffiti removal. If they were cleaning a concrete surface it would be done with pressure washers rather than paint.	Jackie Ward + Natalie Evans
---	--

11. Carholme Community Forum (CCF) update

Last meeting: 21 August 2025 (attended by GSt / JD). The minutes have been circulated to committee members. Next meeting: Thurs 16 October 2025 (EW / JD) + NE? • Carholme Road resurfacing continues • There is a more active focus on addressing bins continuously left on streets.	
---	--

12. Commons Advisory Panel (CAP) and West Common Update

Last meeting: 23 June 2025. Next meeting: 8 September 2025 (JD/BH). JD was not at the last meeting due to holidays and has yet to see the minutes.	
---	--

13. Community Speed Watch / SID Update

We now have 5 volunteers to participate in Community Speed Watch sessions. During recent sessions, 70 vehicles were reported to the police who will send warning letters (vehicles 35mph+). JW/NE are considering whether LLRA should buy a hand-held speed gun (cost circa £200) to address the issue of speeding by outbound Lincoln drivers by the cemetery. JD will analyse SID data for the November meeting (using data up to the end of September).	Jackie Ward + Natalie Evans Jon Davies
---	--

14. Planning Watching Brief – Planning Applications

Nothing to report.	
---------------------------	--

15. Liaison with Local Councillors

Current County Councillor priorities • Repair/replacement of Footpath no 3 to Burton Road roundabout (progress reported in 4 above). • Long Leys Road, Carram Way right turn outbound Lincoln traffic potentially clashes with inbound Lincoln traffic turning into Cloverleaf Care Home. This needs addressing as a safety concern. No feedback yet on progress. Outstanding priorities with city councillors: • None. Fix my street is the most effective way to report issues online to Lincolnshire County Council. Use Report it for City of Lincoln Council.	
---	--

16. AOB INCLUDING PREVIOUS

NE will highlight to city council customer services the specific dog bin with the missing lid that needs replacement/repair by West Common (entrance opposite Travis Perkins).	Natalie Evans
A community litter pick is proposed for Saturday 1 November 10am-11.30am.	Jon Davies
JW asked JD to push for a re-cut of the foliage by the underpass.	Jon Davies
GSt advised that the top of the cemetery hedges had not been cut, yet those by West Common were done frequently. JD to explore with Steve Bird.	Jon Davies
The meeting closed at circa 8:05pm For all minutes see http://long-leys.org/management-committee-minutes/	

JP Davies
v1.0 2 September 2025

Appendix A: Finance Update

SUMMARY 2025/26		
Detail	Balance	
Cash Flow	67.80	
Ring fenced	6318.45	
Balance LLRA	6386.25	

Finance Update – Committee Meeting Tuesday 2nd Sept 2025

Cash Flow:

Balance at last meeting (year end) 83.20

Expenditure since last meeting:

Bank Charges (3 @ £5 + 1 x Cheques @ 40p) 15.40

Unpresented Chq =

0.00

Income since last meeting:

0.00

Income Not Rec'd at Bank

Income Pending 0.00

<u>Balance Cash Flow</u>	67.80	
<u>Balance Ring fenced – unchanged</u>	6318.45	
Total LLRA Funds		<u>6386.25</u>

Bank Reconciliation

Bal at bank @ 2/09/2025 6386.25

Unpresented cheques

Total LLRA Funds held at Bank @ 2/09/2025 **6386.25**

Projected Expenditure 2025–2026

Zurich 3rd Party, Indemnity and Vandalism Insurance.

300.00

AGM and admin costs

130.00

Bank charges

65.00

Estimated funds required for the coming years spend to 31/03/2026,

495.00

SECTION 106 GRANT

End date confirmed as 27th January 2025. Extension requested.

	70578.0
Balance @ 31 March 2016	0
22/5/2018 purchase of SID	2759.60
1/12/2021 Albion Land Acquisition	5000.00
2/06/2025 Drawdown for Purchase of Solar SID	3119.80
19/12/2024 Drawdown for Purchase of Solar SID	<u>2740.00</u>

Unconfirmed Bal - (Confirmation of balance requested from LCC. Plus Interest?)	56,958.60
--	-----------

NP Grant

NP Grant ceased as of 31st March 2025

	Spent 2024-25	Budget 2024-25	Note
OpnPlan Consultant – Developing Plan	2880.00	£5,040.00	12 days = £5400
Printing of materials - Printing Workshops – J Davies £63.36 less VAT £10.56	52.80	£600.00	reduced to 11.2 days
Meeting Hall Hire - G Stimson Coffee NP/MasterPlanning £14.80 less VAT £2.47	12.33	£200.00	@ £450 per day = £5040
Spend to 11/03/25	2945.13	£0.00	As per remaining days as
Balance Remaining @ 11/03/2025	2894.87	£5,840.00	Total 2024-25 Grant Awarded
Returned 31/03/2025	2894.87		
Requested sent to CofLC to repay Balance @ 31/03/2025 and again on 9/5/25. Balance	0.00		

Applied for 3/06/24 App Ref: App-15347

<u>Previous Years NP Grant 2023/24 (Held by CofL Council)</u>	2023-24
	£8,400.00
	0
Invoice OpenPlan Consultant Commencement fee (£2592 less £432. VAT)	2160.00
Printing Newsletter/Survey	372.71
Spend 2023-24	2532.71
	£5,867.29
Balance returned to NP	29
Balance @ 31 March 2024	0.00

Technical Support 2003/04 – Master planning/Design Codes – Grant Awarded

Held by AECOM Applied for 3/06/24
App Ref: DR-12961

Community Grant – Litter picking equipment purchased – Return submitted re voluntary hours for matched funding 31/03/2025