

# Minutes of LLRA Management Committee Meeting

## Tuesday 13 January 2026 6:00pm

**Purpose:** Review of current issues affecting Long Leys residents

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**Present:** Gary Stimson, Liz Wilson, Jon Davies, Natalie Evans, Keith Newsome, Jackie Ward, Ben Hill

**Apologies:** None

**Kindly hosted by:** Natalie Evans

### 1. Introduction by Chair

The meeting thanked Natalie Evans for hosting the meeting.	Action
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### 2. Minutes of Previous Meeting

Minutes and decisions of 4 November 2025 were accepted as a true record.	
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### 3. Next Meeting

Proposed for: Tuesday 10 March 2026 hosted by BH.	
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### 4. Finances Update

Cash Flow: See Appendix A.	
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### 5. Governance and Constitutional Compliance

GS will draft some guidance for how the committee would generally address different types of issue, whilst recognising that the management committee itself is able to take decisions on behalf of the community. The guidance will be added to the Committee Roles & Responsibilities document on (which includes other operating procedures). <a href="https://long-leys.org/pdf/LLRA-Committee-Roles-and-Responsibilities-2023-FINAL.pdf">https://long-leys.org/pdf/LLRA-Committee-Roles-and-Responsibilities-2023-FINAL.pdf</a>	<b>Gary Stimson</b>
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### 6. Actions arising from September 20-25 AGM

JD had written to Black Cat Travel, asking that the timetable for the No 2. (Retford/Lincoln) bus service makes clear it follows the Priory LSST school holidays. No reply was received. ○	
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### 7. Footpath No. 3 closure (Albion Crescent to Burton Road roundabout)

A consultation on the proposed new route is open and will finish on Monday 9 February. JD to write S106 letter to confirm our £25k support. The letter will also request an update on the balance of the fund after interest is applied.	<b>Jon Davies</b>
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## 8. Neighbourhood Plan

<p>The Community Consultation (Regulation 14) started on Monday 12 January and will close on Sunday 8 March. A key milestone!</p> <p>A newsletter regarding the consultation has been delivered to all residents, and this was followed up with similar information on the website, email list, social media and the LLRA noticeboard. Hardcopies of the consultation documents have been provided to GS &amp; JW. JD also has a copy.</p>	
<p>Some businesses (such as the new owner of the former Curtis site) and statutory consultees need to be advised, along with landowners of the fourteen proposed local green spaces and this will be completed by 16 January.</p>	<p><b>Jon Davies</b></p>
<p>It is anticipated that any revised plan would be submitted to the city council in early April. Current estimated timing of subsequent events indicates a referendum is possible in (late) Summer.</p>	
<p>The meeting thanked Jon Davies and Jackie Ward for their efforts in getting to this stage in the process.</p> <p>JD to write to LCC re S106 financial support.</p>	<p><b>Jon Davies</b></p>

## 9. Underpass Graffiti / Mural project

<p>Despite a request from the elected councillor for the area, Lincolnshire County Council (LCC) Highways decided in November not to get the graffiti cleared as <i>“the graffiti has been assessed by our structures team and as it is neither offensive or inciteful it has not met our criteria for intervention (removal)”</i>.</p> <p>Subsequent to LLRA meeting JD realised he had not forwarded the email from Councillor Murray onto NE (Apologies to Natalie). Now done.</p> <p>NE to approach LCC and ask what the cost would be if the Long Leys Community paid for the graffiti to be removed by pressure washing.</p>	<p><b>Natalie Evans</b></p>
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## 10. Carholme Community Forum (CCF) update

<p>Last meeting: 11 December 2025 (attended by GS / JD). (The minutes were circulated to committee members after tonight's meeting).</p> <p>Next meeting: Thurs 5 February 2026 (LW / JD)</p> <ul style="list-style-type: none"><li>• Carholme Neighbourhood Forum is looking for funding.</li><li>• The maintenance responsibility of the Robert Parker playpark will likely move to CCF.</li><li>• A Carholme gala is proposed for May 2026 run by Dan at the Alive Church.</li><li>• Due to long term structural failure of concrete lamp posts in the West End, these will be replaced by more modern posts which have LED lighting.</li></ul>	
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### 11. Commons Advisory Panel (CAP) and West Common Update

Last meeting: 8 September 2025 (JD). Next meeting: 19 January 2026 (JD/BH). No meeting since last update.	
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### 12. Community Speed Watch / SID Update

Activity was suspended in the run up to Xmas as volunteers had other focusses. JW to write piece to be communicated via usual channels to encourage more volunteers.	<b>Jackie Ward</b>
JD apologised for not analysing the SID data for the January meeting but would look to do it for the March meeting.	<b>Jon Davies</b>
JD to request S106 funds from LCC to buy a hand-held speed gun (cost maximum £300).	<b>Jon Davies</b>

### 13. Planning Watching Brief – Planning Applications

The new telegraph poles for Openreach were commented on.	
Land next to Mawers Farm: There is no indication on when/whether the application from Suthrell / Brown & Co, would be considered by the planning committee. LLRA had put in an objection.	

### 14. Liaison with Local Councillors

<p>Current County Councillor priorities</p> <ul style="list-style-type: none"><li>• Repair/replacement of Footpath no 3 to Burton Road roundabout (progress reported in 7 above).</li><li>• Long Leys Road, Carram Way right turn outbound Lincoln traffic potentially clashes with inbound Lincoln traffic turning into Cloverleaf Care Home. This needs addressing as a safety concern. No feedback yet on progress.</li></ul> <p>Outstanding priorities with city councillors:</p> <ul style="list-style-type: none"><li>• Graffiti on former toilets at Whitton Park. This has been removed (although there is new graffiti there)</li><li>• .AGM Action: Councillor Preston to review signage offering advice on age/weight suitability for Zip wire.</li><li>• AGM Action: Concerns were raised on BBQs on West Common by students. Councillor Preston would look at whether further communication could be done with the university to educate students on the risks involved.</li><li>• AGM Action: Concerns on state of Ornamental pond will be raised with ecology experts on Commons Advisory Panel (CAP).</li></ul> <p><a href="#">Fix my street</a> is the most effective way to report issues online to Lincolnshire County Council. Use <a href="#">Report it</a> for City of Lincoln Council.</p>	<b>Cllr Preston</b> <b>Cllr Preston</b> <b>Cllr Preston</b>
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## 15. AOB INCLUDING PREVIOUS

Concerns have been raised on the degradation of the local greenspace by Industrial Cottages /Oakleigh Drive with the hedges having been cut back. Issue to be highlighted to the city council. This has been escalated to Councillor Preston.	<b>Jon Davies</b>
A note about the safety risk to pedestrians, from cycling on pavements, will be added to the next newsletter.	<b>Jon Davies</b>
JW mentioned the lack of bus access to Burton Road shops.	
Following bus timetable changes, the Carram Way bus stop is no longer used by any bus services. GS will write to LCC to request that this is converted into an area where residents can park.	<b>Gary Stimson</b>
The meeting closed at circa 7:25pm For all minutes see <a href="http://long-leys.org/management-committee-minutes/">http://long-leys.org/management-committee-minutes/</a>	

JP Davies  
v1.0 13 January 2026

## Appendix A: Finance Update

SUMMARY 2025/26		
Detail	Balance	
Cash Flow	464.78	
Ring fenced	5818.45	
<b>Balance LLRA</b>	<b>6283.23</b>	
<b><u>Finance Update – Committee Meeting Tuesday 13<sup>th</sup> January 2026</u></b>		
<b><u>Cash Flow:</u></b>		
Balance at last meeting (year end)	465.58	
<b><u>Expenditure since last meeting:</u></b>		
1. Bank Charges 2 x @ 40p	0.80	
<b>Balance Cash Flow</b>	<b>464.78</b>	
<b>Balance Ring fenced</b>	<b>5818.45</b>	
<b>2.Total LLRA Funds Held at Bank</b>		<b>6283.23</b>
<b><u>Bank Reconciliation</u></b>		
<b>Balance at Bank</b>	<b>6283.23</b>	
		<b>6283.23</b>
<b><u>Projected Income 2025–2026</u></b>		
Hire of Albion land for voting cabin	225.00	
	225.00	<b>225.00</b>
<b><u>Projected Expenditure 2025–2026</u></b>		
Zurich Ins 3rd party liability and vandalism	300.00	
Bank charges	30.00	
Printing cost NP 3 x £80 (inc.VAT) per copy	240.00	
Printing Costs Newsletter	70.00	
	640.00	<b>640.00</b>
<b>3. Projected Expenditure 2025–2026</b>		<b>415.00</b>
<b><u>Additional Projected Expenditure -</u></b>		
<b>4. NP Completion – Consultant fees</b>	<b>2160.00</b>	
<b><u>SECTION 106 GRANT</u></b>		
End date confirmed as 27 <sup>th</sup> January 2025. <b>Extension requested.</b>		
Balance @ 31 March 2016	70578.00	
22/5/2018 purchase of SID	2759.60	
1/12/2021 Albion Land Acquisition	5000.00	
2/06/2025 Drawdown for Purchase of Solar SID	3119.80	
19/12/2024 Drawdown for Purchase of Solar SID	2740.00	
<b>5. Unconfirmed Bal - (Confirmation of balance requested from LCC. Plus Interest?)</b>	<b>56,958.60</b>	
<b><u>NP Grant</u></b>		
NP Grant ceased as of 31 <sup>st</sup> March 2025		
<b><u>Notes</u></b>		
1. Bank Charges since last meeting. £5 monthly banking fee not taken since Sept 2025, £30 left as contingency		
2. Total funds held by LLRA £6283.23. There are no outstanding transaction		
3. Projected Expenditure £640.00 Less Income from CofLC for voting cabin £225 = £415.00		
4. NP Completion – £2160.00 Remaining Consultant fees from original quote		
This may be payable from Section 106 Grant/consider if not		
Consider other costs - room hire, printing, etc.		
5. Unconfirmed Bal – Shall we ask for Confirmation of balance from LCC, plus Interest again?		