

Minutes of LLRA Management Committee Meeting Thurs 12 March 2020 6:00pm

Purpose: Review of current issues affecting Long Leys residents

Present: Gary Stimson, Jackie Ward, Jon Davies, Tony Wass, Glenn Smith

Apologies: Emma Olivier-Townrow, Megan Cox, Jim Hanrahan, Keith Newsome

Kindly hosted by: Jackie

1. Introduction by Chair

Gary welcomed the committee to the meeting.	Action
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2. Minutes of Previous Meeting

Minutes of 16 January 2020 were accepted as a true record of the meeting.	
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3. Treasurer's Report

Jackie presented the latest spend projection (see Appendix A). Given the revision to the Central Lincolnshire Local Plan, the unspent Neighbourhood Planning budget will be returned to Locality at the end of March. LLRA will reapply for the funding again in the new financial year.	
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4. 2020 LLRA AGM: Elections and Resolutions

The LLRA AGM is planned for Tues 19 May 2020, subject to the position and guidance on Covid-19. Keith and Jon will automatically stand down after their 3-year terms and will be eligible for re-election. Glenn will stand for election. The only AGM resolution currently planned is to release existing reserves of £500 to fund 2020/2021 expenditure. In the absence of being able to hold an AGM, the management committee could themselves vote to release these funds. Glenn has offered to bring a dial-a-ride bus to demonstrate to eligible residents.	
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5. Carholme Community Forum (CCF) update

<p>Minutes of these meetings can be seen at http://long-leys.org/carholme-community-forum/</p> <p>Last Meeting: Thursday 5 March 2020 attended by Gary/Jon</p> <p>Next meeting: Tuesday 28 April 2020</p> <p>Key topics:</p> <ul style="list-style-type: none">• The no right turn from Newland into The Avenue will be re-introduced at the end of April.• Future highways work will include:<ul style="list-style-type: none">○ Land closure on Pelham bridge○ Potential closure of Silver street if hotel go ahead is given○ Work to run a new electricity cable from County Council site along West parade to Rudgard Lane• The new 777- Lincoln Saxilby bus service (See later in minutes).	
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6. Commons Advisory Panel (CAP) Update

<p>CAP information can be seen at https://democratic.lincoln.gov.uk/ieListMeetings.aspx?CommitteeId=141</p> <p>Last meeting: 3 February attended by Jon & Emma</p> <p>Next meeting: 29 June.</p> <p>Matters raised:</p> <ul style="list-style-type: none">• Location of benches (planned to be installed in next few months)• A fallow period is likely from approx. 1 April to 14 May when horses will be removed from the West Common.• Ways of improving the drainage by the West Parade gate to stop water flowing over the path and horses congregating there are being explored.• The West Parade/Long Leys Road path will be considered for a future part of the contractor's maintenance schedule. <p>Note: Emma advised that due to other commitments she wished to withdraw as LLRA representative on the CAP. A replacement will be decided at the LLRA June Management meeting.</p>	
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7. Planning Applications

Nothing to report.	
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8. Bus Service & Lincoln Transport Strategy

<p>The revised 777-Lincoln Saxilby Service will be introduced during April (Confirmed after the meeting as 20 April). The new service, run by PC Coaches, will:</p> <ul style="list-style-type: none"> • Deliver 9 journeys a day Monday to Saturday to the City Centre • Provide a new direct link to Burton Waters & Saxilby • Provide a drop off point on Silver Street for off-peak journeys <p>See: http://long-leys.org/new-777-lincoln-to-saxilby-bus-service-for-long-leys/ for further details. Given the reinstatement of a Saturday timetable, the CallConnect service will be withdrawn at the same time. The revised service was welcomed by the meeting as a positive improvement on the previous service.</p> <p>The published Lincoln Transport Strategy summary is considered by LLRA to be lacking in any detail on specific plans. In particular there is no detail available on possible Park & Ride locations or where any additional cycle routes or footpaths would run. Until further detail is available there is little point in discussing.</p>	
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9. SID Update

<p>Glenn reported that one of the lugs used to secure SID to the mounting bracket had broken off when being installed at Hewson Road. This seemed to be due to the bracket distorting. Glenn had attempted to repair the lug with Superglue and some additional plastic reinforcement. The unit is still watertight and secure on the bracket at Curtis's rather than Hewson Road. Glenn has built himself a measuring tool to check all the brackets. It was agreed that the timetable should be amended to return the unit to Hewson Road at the next changeover. Glenn will produce a revised schedule to share with volunteers.</p> <p>Jon to write to Elan city to highlight the failure. Glenn to provide supporting photograph of unit with damage to lug. Jackie will provide invoice details to Jon to assist this.</p> <p>Jon will provide instructions to Glenn to download file from mobile phone to desktop to import into Evocom desktop software.</p> <p>The first Community Speed Watch activity was undertaken, with two vehicles found to be over the enforcement speed. Glenn has submitted these using the spreadsheet provided. Glenn to email a copy of the reporting spreadsheet template to Jackie/Jon.</p>	<p>Glenn</p> <p>Jon Glenn Jackie</p> <p>Jon</p> <p>Glenn</p>
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10. Footpath Adoption

<p>Whittons Park: Waiting for RoW team to complete their investigation on the application.</p> <p>Higson Steps: Tony has identified that this is part of the Highway and described as a linked footway although it does not appear on the online version of the definitive map.</p> <p>See http://row.lincolnshire.gov.uk/map.aspx?act=Walking</p> <p>Jon/Tony discussed visiting the county council to view and discuss the Definitive Map with the appropriate officer. Jon to organise and liaise with Tony.</p>	<p>Jon Tony</p>
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11. Whittons Park Playpark Upgrade

<p>A conversation between Jon and Steve Lockwood at the City Council gave re-assurance that this project would go ahead, once officer resource was available. This was likely to be in May after the completion of the Lincoln play strategy document but was also dependent on any response to Covid-19. The project would have to go through the City Council officer committee and then a decision is required by the executive. Given the money has to be spent and this is the only project it can be spent on the signs are good! There is a reasonable chance installation could be this year. If not, then groundworks could start in March 2021.</p>	
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12. Neighbourhood Plan Action Group (NPAG) Progress Report

<p>All activities within this project can be seen at http://long-leys.org/neighbourhood-plan/</p> <p>Progress on the plan has been suspended until the Central Lincolnshire Local Plan (CLLP) housing allocation detail is finalised (likely to be in May/June).</p> <p>Unspent grant money will have to be returned at the end of March 2020 and then LLRA will need to reapply in the new financial year.</p> <p>Jon advised that a small amount of money has been spent on further land registry data as some of the land data provided by the City Council is leasehold rather than freehold. Jon to provide expenses to Jackie ASAP.</p> <p>It was felt better to kick start the project again in June including the community survey.</p>	<p>Jon/Jackie</p>
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13. Traffic Commissioner Complaint

A number of GVen05 complaint forms were provided to the Traffic Commissioner by the 28 February deadline. LLRA await their response.	
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14. LLRA Management Committee Dates for New 2020 Committee

<p>Following feedback from the committee, the meeting agreed to switch meetings of the 2020 committee to be elected at the AGM to Tuesday's with the first meeting:</p> <ul style="list-style-type: none">• Tuesday 9 June 6-8pm <p>Jon will produce suggested dates for all seven meetings for the 2020 committee and send them to the existing committee for feedback.</p>	
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15. AOB

<p>Tony has written to LCC Highways requesting the addition of a no-through road sign at the entrance of Albion Crescent/Close.</p> <p>Glenn clarified that the resident requesting no-cycling signage was referring to the footpath that leads to Long Leys Road running between the hospital / back of Albion Crescent. The motivation for the request was that the resident felt that cycles were churning up the grass at the Long Leys Road entrance to the footpath. Jon suggested that the footpath needed upgrading and that this issue should be addressed within the Neighbourhood Plan, once the Lincoln Transport Strategy was clear. A request for maintenance on the footpath would also be made again (a request has been submitted previously).</p> <p>The meeting again discussed the resident suggested idea of supporting less able/isolated members of the community by setting up "a group of volunteers which visited people with medicines or shopping that needed collecting or simply just for a chat or some basic phone/computer tutoring etc.".</p> <p>The meeting concluded that there was not enough committee resource to take this forward in this form as it is likely that any volunteers would have to be DBS checked.</p> <p>Post Meeting Update 15 March: LLRA will need to consider how it can best support the community and follow any future Government guidance on protecting the over 70s from the impact of Covid-19.</p>	<p>Jon</p> <p>All</p>
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Dog fouling at the Cemetery, Jon will contact Steve Lockwood and bring this issue to his attention.	Jon
Jackie will explore whether daffodils or wildflowers can be encouraged along the pavements along West Common/Whittons Park. Funding and volunteers also need to be considered.	Jackie
The meeting closed at 7:45pm.	

16. Management Meeting Dates

<p>Next meeting: 6-8pm Thursday 30 April 2020 – Venue TBC.</p> <p>Future meeting dates</p> <ul style="list-style-type: none"> • AGM, Tues 19 May 2020 7-8;30pm • 2020 Management committee, Tues 9 June 6-8pm. See http://long-leys.org/management-committee-minutes/ 	
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JP Davies v1 15 March 2020

Appendix A

Finance Report - Committee Meeting 12/03/20						
DETAIL	BALANCES	NOTES				
Cash Flow	142.95					
Ringfenced	11,168.45					
Neighbourhood Planning Grant	6,292.33	Basic Grant to cover Consult Fees & Other				
Total Funds @Bank	17,603.73					
Balance @ bank 18/02/20	17,615.71					
Less Unpresented Cheques/Credits	11.98	Chq 056 Carol Green Exp				
	17,603.73					
Cash Flow						
Balance	154.93					
Less Unpresented Cheques/Credits	11.98	Chq 056 Carol Green Exp				
	142.95					
Neighbourhood Plan Grant 2019-20						
DATE	DETAIL	Receipt/Chq No.	CR	DB	BALANC	NOTES
10/06/2019	NP Grant Allocation		9000.00	0.00	9000.00	
						1 day site visit incl. mileage. Desk top review of local polices, advice and production of draft objectives.
12/07/2019	3 x days Consultant Fees	Inv No. 368 - Chq 100049		1500.00	7500.00	
						Voucher 13-Land Registry costs pending - to be re-imbursed to J Davies
14/11/2019	Re-imbures Jon Davies	Voucher 13 - Chq 100052		207.67	7292.33	
						1 x Day Consultancy 20/11/19 + 1 Day review HNA/testing data, etc.
20/11/2019	2 days Consultancy Fees	Inv No. 379 - Chq 100053		1000.00	6292.33	
			9000.00	2707.67	6292.33	