

# Minutes of Long Leys Residents' Association Management Committee Meeting Thurs 7 March 19 6:00pm

**Purpose:** Review of current issues affecting Long Leys residents

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**Present:** Gary Stimson, Jackie Ward, Jon Davies, Keith Newsome

**Apologies:** Megan Cox, Chris Taylor, Tony Wass

**Not present:** Emma Olivier-Townrow

**Kindly hosted by:** Jackie Ward

## 1. Minutes of Previous Meeting

Minutes of 10 January 2019 were accepted as a true record of the meeting.	Action
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## 2. Meeting Quorum

<p>A minimum of five management committee members are required for a quorum (under Constitution 8e). The four attendees decided to proceed with the meeting as planned, recognising that any significant decisions made at the meeting would need to be endorsed by one further member of the management committee.</p> <p><b>POST MEETING UPDATE:</b> Chris Taylor endorsed these meeting minutes: <i>"I would like to associate myself with all decisions made at last night's meeting, agree them, and ask that thereby the meeting outcome is effectively deemed quorate and all decisions binding."</i></p>	Action
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## 3. Cloverleaf Nursing Home (Tanglewood Care Homes)

<p>The handover of the building to Tanglewood from the construction company appears to have been completed and the home should open its doors in the next few weeks. It was unfortunate that in the build up to the handover, there was a high degree of inconsiderate parking by contractors working on the new development, with some vehicles blocking the pavement on Long Leys Road for pedestrians. Tanglewood Homes appeared unable to adequately address this with the various sub-contractors working in the building. Despite efforts from local PCSO's and appeals to parking enforcement at the council the issue continued until the contractors completed on site. LLRA will wish contractor parking to be adequately addresses for further developments of this type.</p>	
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Subsequent to the meeting Jon emailed Debra Owen, the Cloverleaf manager, to request an update on progress and to invite her to the LLRA AGM, possibly to give a 10-minute update. Tangle wood were also invited to join as an Associate Member of LLRA.	
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#### 4. Traffic Commissioner Complaint

c/f This now need addressing urgently At least three impact statements from residents of 48-55 Long Leys Road are overdue and urgently needed. Without immediate action it is likely that Veolia will be able to apply to divert their site entrance to link to the Travis Perkins entrance on Long Leys Road.	<b>Emma</b>
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#### 5. Whitton Park Footpath Adoption

We are 25 on the priority list with LCC. 21 of these applications are being actively worked on but only one has been completed since September.  As part of the Lincoln Transport Strategy input, LLRA took the opportunity to highlight the slow speed of footpath adoption. Maintenance issues on the footpath by the hospital have also been highlighted.	
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#### 6. Carholme Community Forum (CCF) update

Jon briefly ran through issues discussed at the CCF. Minutes of these meetings can be seen at <a href="http://long-leys.org/carholme-community-forum/">http://long-leys.org/carholme-community-forum/</a>  Key points included: <ul style="list-style-type: none"> <li>• Anglian Water will be diverting a drain to hopefully reduce flooding on Carholme Road.</li> <li>• A submission to the Lincoln Transport Strategy consultation is being made.</li> <li>• The majority of West Common fenced off areas have been cleared of abandoned rubbish/tents by City of Lincoln Council. Support is continuing to be given to an individual who is camped out in the copse close to Long Leys Road entrance. Once they have been accommodated then the area will be cleared.</li> <li>• The West End Residents Parking consultation resulted in little support for any further changes</li> </ul>	
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## 7. Lincoln Transport Plan Consultation

<p>Input was made by LLRA directly and also via CCF on this, following consultation with Long Leys residents. See <a href="http://long-leys.org/give-your-views-on-lincolns-future-transport-needs/">http://long-leys.org/give-your-views-on-lincolns-future-transport-needs/</a></p> <p>At this stage Lincolnshire County Council were gathering feedback on views on transport rather than proposing particular initiatives.</p>	
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## 8. Hospital Issues and Vehicle Access via Benbow Way

<p>A letter was received from Ian Jerams (circulated previously) responding to observations made by LLRA about parking around the hospital. There is no clarity on when the bollards on Benbow Way will finally be raised.</p> <p>The meeting agreed that Jon would write to Ian, wishing him well for his retirement at the end of March, and make contact with Chris Higgins, Interim Director of Operations.</p>	<b>Jon</b>
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## 9. Neighbourhood Plan Action Group (NPAG)

<p>Jon gave a brief update on NPAG which had its second meeting on 7 Feb. The intention is to appoint a planning consultant by the end of March. Proposals have been received from two consultants with a third being interviewed in late March, after which a decision will be made.</p> <p>An LLRA newsletter, featuring the Neighbourhood Planning and including a small qualitative survey to kick things off (what do you like/what don't you like about Long Leys and what would you like to see changed) will go out towards the end of March.</p>	
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## 10. Planning Applications

<p>Gary is monitoring planning applications and will advise the committee of any developments. One new application and one re-application were discussed but deemed not of a scale that required community wide feedback.</p>	<b>Gary</b>
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## 11. Commons Advisory Panel (CAP) Update

<p>There has been no CAP since the last LLRA meeting (meetings are held every 3 months). Minutes of the December CAP are yet to appear on the website and progress on signage and other matters is unknown.</p>	
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<p>LLRA's request to send two representatives to future CAP meetings was accepted by the CAP Chair. This is in line with the way the Carholme Community Forum (CCF) works and allows for mutual support at meetings and cover for any potential absences. Jon was happy to provide continuity by attending the next meeting along with Emma. Jackie also plans to attend as a member of the public, with her interest in the Ramblers.</p> <p>It was felt that rotating attendance at both the CAP and CCF, along with sharing output and providing input to the meetings, could widen understanding in LLRA of these bodies and this should be explored to get broader attendance on occasions (See also minute 16 on committee procedures).</p> <p>Jon has asked Caroline Steel (ex-Lincolnshire Wildlife Trust) to support a nature walk of the West Common in the spring to highlight conservation issues to interested residents. More details will be provided after the next CAP meeting.</p> <p>A key activity for CAP is to develop a 5-year plan for the Commons. This could be incorporated in the Neighbourhood Plan consultation.</p> <p>The next CAP meeting is on 19 March 2019 at 6pm.</p> <p>CAP information can be seen at <a href="https://democratic.lincoln.gov.uk/ieListMeetings.aspx?Committeeld=141">https://democratic.lincoln.gov.uk/ieListMeetings.aspx?Committeeld=141</a></p>	<p><b>Gary Jon</b></p> <p><b>Jon</b></p>
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## 12. Speed Indicator Device (SID)

<p>The SID has been received and three locations on Long Leys Road are now available for use. A further two locations now require new posts which will be organised by Lincolnshire Road Safety Partnership in coming weeks. A progress report will be communicated by digital means to the community.</p> <p>Secure fixings for the brackets for the 5 locations will cost a little more than originally anticipated (circa £120 total cost). It was agreed that the balance will be paid from LLRA general funds. A step ladder may also be required. Ladders provided by individuals will be used initially. If a specific ladder is required, a local business will be approached to see if they could sponsor this.</p> <p>It was decided to authorise annual insurance for the unit. Jackie will take out the most suitable policy to cover damage and theft of the £3k value unit. An asset register will also be considered.</p> <p>It is anticipated that initial SID data from one location will be available for the May AGM.</p>	<p><b>Jackie</b></p> <p><b>Jackie/Jon</b></p>
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### 13. LLRA Charitable Status

Jackie will continue to progress this and approach the contact provided by Gary.	<b>Jackie</b>
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### 14. HSBC Banking

Bank statements are now being delivered to the correct address.	
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### 15. Carols on the Green

Keith has passed all receipts to Jackie for reimbursement.	
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### 16. AOB

<p><b>AGM and Residents Meeting, 21 May:</b>          The format was discussed. It was felt that the AGM should be a relatively brief affair, hopefully no more than 15 minutes, as there were no community decisions required to be taken.</p> <ul style="list-style-type: none"> <li>• Chair welcome and introduction</li> <li>• Acceptance of 2018 minutes (Chair)</li> <li>• Report on 2018/19 accounts (Treasurer)</li> <li>• Election of at least 3 management committee members</li> </ul> <p>Gary, Megan and Chris are due to stand down from LLRA. Gary and Chris have both indicated they are willing to put themselves up for re-election. It is hoped that Megan will wish to do the same. It was felt that in any event there would be a benefit to increasing the committee numbers if there were residents keen to contribute. This would be highlighted in the next newsletter, with a particular encouragement for those currently underrepresented on the committee such as younger residents and parents with younger children and maybe a better representation from St George's.</p> <p>The Residents Meeting would be circa 60 mins with an update/discussion on current issues. It would be good to have a 20-30 minute community discussion on the Neighbourhood Plan. Other matters to cover could include: SID, Footpaths, West Common, Veolia, Cloverleaf Care Home, Hospital Plans. A more detailed agenda will be developed for the next management meeting - please advise Jon of additional items that should be considered.</p>	<p><b>Jon Chris</b></p> <p><b>Jon</b></p> <p><b>All</b></p>
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**20mph Speed Limit on Long Leys and Feeder Roads**

A brief discussion took place on whether reducing speeds limits was realistically achievable and would improve safety of pedestrians and cyclists. The conclusion was that this would be very challenging if not impossible to get approval on. The SID, footpath improvements and initiatives that come out of the Transport Strategy may be a better way to go in the short-medium term. It may be more realistic to push for a 7.5 tonne weight limit on through traffic on Long Leys Road.

**Lincoln Cycling Grand Prix, Sunday 12 May**

A discussion took place on the positive and negative impact of the Cycling Grand Prix on Long Leys Road. On balance the majority considered the positives, a major national event in Long Leys bringing economic benefits to the city of Lincoln, outweighed the traffic disturbances caused by the one-way system and rolling road closures on Long Leys Road. These can add 10-30 mins to journey times and created frustration amongst car drivers. The meeting agreed to remind residents of the date and the potential access issues on digital media/newsletter so they could plan journeys appropriately.

**LLRA Committee Procedures**

The new LLRA constitution appeared to be working well. However, it would be helpful to define roles and responsibilities of the LLRA committee itself, on aspects such as what is done before and after external meetings (CCF/CAP etc) as well as the management meeting. Chris has offered to develop a draft committee procedures document for discussion and potential approval by the management committee. The meeting agreed to ask Chris to progress this for discussion at the next management meeting (2 May).

**Jon****Chris**

## 17. Management Meeting Dates

**Next meeting: 6pm Thursday 2 May 2019 – Location TBC**

**Future meetings**

- LLRA AGM: 7pm Tuesday 21 May 2019 - Discovery Café, St George's, LN1 1FS
- 6pm Thursday 20 June 2019 – location TBC